Charvil
Parish Council
Chairman: Matthew Walker

Clerk to the Council
Miranda Parker
Charvil Village Hall
Charvil
Reading
RG10 9TT

www.charvilparishcouncil.gov.uk

For the attention of all members of Charvil Parish Council

You are hereby summoned to attend a Meeting of the Parish Council on

Monday 20th July 2026 at 8pm in Charvil Village Hall

for the purpose of transacting the following business.

Apologies for absence should be forwarded to the Clerk.

Miranda Parker, Parish Clerk

1. **Apologies for absence**

2. **Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Clerk (1 Min)**

3. **Open Forum**

   A public session for residents to bring any issues to the attention of the council (5 Min)

To welcome Holly Kearn to the Council as the new Administration, website and social media assistant

4. **To approve the minutes of the Full Council meeting held on 15th June and the Extra-ordinary meeting held on 1st July (1 Min) ***

5. **To note the Clerk's Report (1 Min) ***

6. **Finance**

   6.1 To receive and approve the financial reports (1 Min) *

   6.2 To authorise payments of invoices (1 Min) *

   6.3 To consider the following grant applications:
   ARC
   Charvil Art Group
   Home-Start
   Keep Mobile
   Link Visiting Scheme (10 Mins) *

   6.4 To note the receipt of one application for the sports sponsorship fund, but the applicant was ineligible as they were not of county standard or above

Any other finance business at the discretion of the Chairman

7. **Planning**

   7.1 To consider the following planning application:

261494 APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO 640/1994, GROUP 1T1, Sycamore – Fell, T2, Sycamore – Fell, T3, Sycamore – Fell at 25, Gingells Farm Road (2 Mins)

*Copies attached and/or forwarded

261586 Application to vary condition 10 of planning consent 173248 for the Full application for the proposed expansion of the existing caravan site. Condition 10 refers to Caravan occupancy, and the variation is to remove condition 10 at The Homestead, Park Lane (4 Mins)

253071 Application for approval of Reserved Matters pursuant to Outline Planning Consent 232704 comprising details of 75 homes, together with associated internal access roads, parking, public open space, landscaping and sustainable drainage systems (SuDS). Details of appearance, landscaping, layout and scale to be considered on land West of Park Lane (5 Mins)

7.2 To not the following planning refusal

261132 – Permission in Principle for a maximum of six dwellings on land adjacent to Huckleberry, Waingels Road (1 Min)

7.3 To note Enforcement action on land adjacent to Lands' End House (1 Min)

8. Environment

8.1 To consider what tree planting should be organised for the autumn/winter, and to decide who would be willing to lead on this (5 Mins) *

8.2 To note the footpath walk took place on 29th June and was the best attended ever (1 Min)

9. Highways

9.1 To hear an update on Speed Watch and to consider how to conduct a recruitment drive to make the group sustainable (5 Mins)

9.2 To consider relocating the Speed Indicator Devices (3 Mins)

9.3 To consider the Goods Vehicle Variation Application for Bells and Two-Tone Fire and Rescue Ltd (3 Mins) *

10. Amenities Committee

10.1 To decide whether to purchase a replacement football goal to replace the one that disintegrated behind Vale View, and if so, where to locate it (4 Mins)

11. To hear the Borough Councillors Report (5 Mins)

12. Items for Consideration

12.1 To consider the proposal for a Community Hub working Group (5 Mins) *

12.2 To finalise parish plans for the fete (5 Mins) *

12.3 To consider the proposal to have a reciprocal arrangement with Twyford Parish Council whereby a representative of each council attends each other's Full Council meeting, and if approved, to decide who should represent Charvil (5 Mins)

12.4 To consider the proposal to install more defibrillators in the village (2 Mins) *

12.5 To note the "outstanding actions" report and hear any updates (3 Mins) *

12.6 To consider and approve the proposal for holding a people's emergency briefing in the Village Hall (3 Mins) *

13. To note any agenda items for the next meeting (1 Min)

14. To decide on any items to be advertised on Social Media from this meeting (3 Mins)

The next meeting of the Council will be on 10th August (Finance and Planning)

*Copies attached and/or forwarded

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Minutes of the Meeting of the Council held on 15th June 2026 in Charvil Village Hall at 8pm

Present Matt Walker, Lee Cripps, Katrin Harding, Pat Sutlieff, Alan Simpson, and Mark A'Bear.

Apologies for Absence

Absent Jane Hartley

26/8880 Declarations of Interest

Councillor Harding is part of the Fete Committee, and Councillor Cripps lives next to the land west of Park Lane that is the subject of application 253071.

26/8881 Open Forum

Seven residents attended, as did Borough Councillor Leon Cook. One attended to listen, four attended to express concerns about planning application 253071, and two were concerned with planning application number 261132. The two who were concerned about 261132, Permission in principle to erect between four and six dwellings on land adjacent to Huckleberry, Waingels Road, did not feel that this application is appropriate as it is further development in the countryside, and on a site that has already been refused in the recent past. The road is busy and there is no mains drainage, and given the lack of infrastructure and nearby facilities, this plan does not make sense to them, although one admitted that part of this application includes some of his land. The other residents were pleased that the Thames Valley police had backed their view that the proposed footway was not safe enough, but they were disappointed that the Borough had insisted upon its inclusion in the revised plan. It also became clear that communications from the planning officer were coming to the attention of the parish council via resident representation, rather than through the clerk, as should be the case. Borough Councillor Cook gave his feedback at this point, that he has "listed" the application so it will have to go before the planning committee; that the current path will be removed; that some homes may be moved westwards to accommodate a wider buffer; and that some residents outside Canberra Lake Way want a path through to the new development.

26/8882 To approve the Minutes of the Full Council Meeting of 18th May 2026

The Minutes were approved and signed.

26/8883 To note the Clerk's report

This was noted.

Finance

26/8884 To receive and approve the financial reports

It was resolved to approve these which was passed unanimously.

Chairman's Initials............ Date..........

26/8885 Authorisation of Payments

It was resolved to recommend approval of the payments of invoices, which was carried unanimously.

£36 to the Assistant Clerk
£510 to Andrea Pellegram Ltd
£1510.15 to Berkshire Pension Fund
£116.97 to Cathedral Leasing Ltd
£70 to Dominic McKeown
£51.67 to Everflow
£94.62 to Grundon
£144 to Hampshire Association of Local Councils
£192.68 to the clerk
£3000 to Paul Thomas
£1567.10 to Prime Water Solutions
£346.85 to Smartest Energy
£75.05 to SSE Contracting Ltd
£1394.56 to Sunshine Commercial Services Ltd
£1302.91 to Tactical Cleaning & Hygiene Services Ltd
£191.78 to Tactical Facilities Management Ltd
£19.80 to Taurus Elite Security
£30 to The Blue Moose
£15.85 to Unity Bank
£4691.47 in Payroll

Planning

26/8886 To consider the following planning application

261132 – Permission in Principle Application for a maximum of six dwellings on land adjacent to Huckleberry, Waingels Road

The clerk was asked to comment as follows:

1. Location. The site is outside of the settlement limits of Charvil, in the "green gap" between Woodley and Charvil. It is fully visible from Beggars Hill Road, and any development would fundamentally change the character of the area from open fields and gardens to a much more built up form. This is contrary to CP 9, CP11, and Policy Charvil 3,4 and 8. The site will be accessible from Waingels Road, a bendy road with a narrow footpath on the northern side of the highway. Most day to day services are too far away from the site, and pedestrian access sufficiently poor to suggest that anything but the private car would be used regularly, and this is contrary to CP1, and CP6, and Policy Charvil 11. A previous application on this site for a single dwelling was dismissed on appeal because it would be contrary to CP1, CP2, CP3, CP6, CP9, CP11 and CP 17. While only the policies regarding location, current land use and amount of development are material for this application, it is clear that the inspector did not feel this was a suitable location for development, and that development here would be very damaging to the character of the wider area and would eat into the green gap between settlements.

2. Current Land Use. The site is in the open countryside and is a mixture of paddocks and private gardens. These all constitute land that has not been previously developed, and as such, this is not a suitable land type for development.

3. Amount of development suggested.

As previously stated, the inspector refused one dwelling in one of the paddocks on the grounds of changing the character; four to six dwellings would cause even more harm, and would be out of keeping with this corner of the countryside, and would not be sustainable in terms of supporting active travel.

26/8887 To arrange a date for a public meeting about the planning application 253071. Reserved Matters on land west of Park Lane, given that the plan will be out for further consultation in due course

It was agreed that there would be a public meeting on Monday 13th July at 7.30pm.

26/8888 To consider and approve an agreed response to take to both Bellway and WBC planning around the wider issues concerning the Bellway development not directly relevant to the current planning application

It was agreed that the Council needs to be more explicit on what it wants from housing mix and layout.

The Council also wants some kind of controlled crossing on Park Lane, and pavements on both sides of Park Lane.

There are concerns around long cul-de-sacs and lack of connectivity with the rest of the village.

Regarding the play area, the Council wants something for teenagers.

They would also like the issues around parking to be addressed more convincingly than they have been so far.

The Council also has concerns about the management of unadopted areas and would like all the facilities agreed in the S106 agreement to be in the village, including the allotments, and other things that will impact on the wider village.

It was agreed that geology is still a very important issue for the parish council.

It was agreed that there needs to be a dialogue with Wokingham planning, and there should be a meeting with the planning officer as soon as possible.

All but one resident and the Borough Councillor left at 8.55pm.

Environment

26/8889 To note the recent issues with SSEN contractors, and the upcoming tree works by SSE in Charvil Meadows and other WBC-owned areas

The contractors made a lot of mess in the Country Park, and at Vale View where they broke the wooden and left a pile of rubble. They have tidied up at the Country Park entrance near the bottle banks but have yet to do so at Vale View. SSE have asked for permission to cut back or fell various trees in the Meadows and elsewhere. This work will be happening this year.

Highways

26/8890 To hear an update on Speed watch

Councillor A'Bear reported that they had run two sessions and explained the process to those who were not aware. He ran through the statistics and reported that one driver had been caught on both sessions. There was a discussion around the agreed sites, and Councillor A'Bear agreed to discuss these further with Lee Turnham, the police speed watch co-ordinator. Councillor Harding agreed to post the statistics on Facebook.

Amenities

26/8891 To note the Minutes of a Meeting on 8th June

The Minutes were noted.

26/8892 To approve the changes to the Amenities Committee Terms of Reference

Apart from one misunderstood point, the changes were approved. It was noted that there is a maximum of six people allowed on the committee, so Councillor Harding stood down.

26/8893 To consider moving the Amenities meeting to the first Monday of the month from the start of the next calendar year

This change was approved.

26/8894 Borough Councillor's Report

There was no report this month apart from what was said in the planning discussion.

Items for Consideration

26/8895 To consider the Terms of Reference for working groups

The circulated document was discussed, and it was agreed to omit reference to the strategic plan, and that the first working group would be on the idea of a Community Hub. Councillor A'Bear will create a template and content for this group by the July meeting.

26/8896 To consider how any possible asset transfers may work

It was explained that there has been a lot of nationwide discussion around transferring assets to parish and towns, and Wokingham are looking at this, but as yet, there are no firm proposals, but it is widely understood playgrounds will be among assets offered. The clerk suggested that the Council should be clear about what it wishes to achieve over the coming years, so that if assets are offered to them, then they will be clear as to whether they fit with the parish council's aims or not. There may also be services offered to the council, but these may be in the longer term because of existing long-term contracts. It was agreed that Councillor Harding would produce a draft plan of what we might be wanting to transfer, and what the risks may be.

26/8897 To review the Community Connect event

It was noted that the event was not particularly well attended, and that some people attended because they thought that the Bellway application would be discussed. The conclusion was that the format works, but that the advertising of the event could be improved, and one idea was to pre-advertise the main topics to drive engagement. There was support for the group category in Charvil Heroes, but the decision around the winners should be taken earlier, at the April meeting, so there is a greater chance of nominees attending the event – this year, many of the main players were already committed to other things.

26/8898 To consider Parish Council stall ideas for the fete

The idea is to have some sort of inexpensive game that is entertaining – possibly some kind of competition with a leaderboard, that runs through the afternoon – the kind of thing people will come back to repeatedly to try to win. This will also be an opportunity to complete and discuss the PULSE survey with councillors, and an opportunity to see the Speed watch equipment and to try to encourage more volunteers.

26/8899 To consider issues around fishing

It was agreed that the clerk/Chairman should continue to try to make contact with the current administrator, but also see whether Simon Bartlam of the Countryside Service can put any pressure to move this forward, as the Parish Council's main priority is to maximise the number of Charvil residents taking up this option if they are interested.

26/8900 To consider and approve the proposed Parish Council question to go to the Borough Council meeting regarding the failure to replace the main piece of equipment in The Hawthorns Park

It was agreed that this was a timely question, and to approve it, but perhaps soften the tone of the supplementary question. *Clerk's Note: the clerk missed the 10am deadline to submit the question, so it should be on the July agenda.*

Chairman's Initials............ Date……….

26/8901 To hear any update on how to ensure production of the next Village News

The Chairman said that he had asked the outgoing Administration and social media assistant but had no reply. It was agreed that the interview panel would ask the candidates if they were interested in helping with this as overtime. If the successful candidate is not willing to get involved, then the Council agreed to outsource it despite being an additional cost.

26/8902 To consider how to recruit more councillors

It was agreed that there should be posters, something in the magazine, social media posts, and something at the fete. All publicity needs to state what the role involved and why it is important. There should also be a leaflet in the magazine, and the need for more councillors needs to be mentioned at all opportunities.

26/8903 To hear an update on recruitment of a new member of staff and to decide who should be on the interview panel

The clerk reported that there were four candidates, and it was agreed that the panel would consist of Councillor A'Bear as Chair of Staffing, Councillor Simpson, as Lead on social media, and the clerk.

26/8904 To note the "outstanding actions" report and hear any updates

These were noted. The Chair reported that as a result of the admin and social media assistant's exit interview, he would start the "Stop, Start, Continue" process.

26/8905 To note any agenda items for next month

The Fete stall, working groups, asset transfers, deciding on whether to allow a reciprocal councillor attendance with Twyford, Bellway application, defibrillators, progress on the Waingels Road application, and relocating the Speed Indicator Devices.

26/8906 To decide on any items to be advertised on social media from this meeting

Items include Speed watch and the footpath walk on 29th June

There being no further business the meeting closed at 10.15pm

Chairman's Signature ....

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Minutes of an Extra-Ordinary Meeting of the Council held on 1st July 2026 in Charvil Village Hall at 8pm

Present Matt Walker, Pat Sutlieff, Katrin Harding, Jane Hartley, and Alan Simpson. Lee Cripps offered to stand down from this meeting because of a declaration of a pecuniary interest in all major items on the agenda, which was accepted by the clerk.

Apologies for Absence Mark A'Bear

Absent

26/8907 Open Forum

No residents attended

26/8908 Declarations of Interest

There were no interests declared.

By virtue of the confidential nature of the business to be contracted the press and public were excluded from the remainder if the meeting under Section 2 of the Public Bodies (Admission to Meetings) Act 1960

26/8909 To finalise the Parish Council position regarding planning application 253071, reserved matters on land west of Park Lane, as per concerns laid out in the attached document

The purpose of this discussion is not to outline the Council's position on the revised consultation received today, but rather some wider issues that have come out of the discussions over the last few months.

The first point is to re-iterate the importance of planning officers communicating material points through the clerk, not councillors or residents.

The second point is the legal weight that is now attached to the Neighbourhood Plan, and the Council would like to see evidence of how this has been considered on the issues of inter-connectivity both within the site, and with the rest of the village; and on the issue of the need recognised in the plan for smaller marker-value homes.

The third point is around the need identified by the Council for a teen facility, rather than a LEAP. The S106 agreement suggests that play provision should either be provided onsite, or within the local area. From the Council perspective, it is of greater importance to have the right facility even if it cannot be provided onsite, than the wrong facility on the site; there are two play areas very close to the new development, and while they do not provide for teenagers, much of what is being suggested would duplicate existing facilities. The Council would like to work with the Borough to find a suitable site for what the village youngsters would like and fill the void that exists. Similarly with the agreements for allotments, which are not currently included in this plan.

The fourth point is around the adoption of the public areas in the development; the Council believes it would be in the best interests of everyone if these could be adopted either by the Borough or Parish Council, rather than managed by a management company.

Topics that were not included in this list were around the proposed crossing on Park Lane, and any safety improvements that would benefit Park Lane, as these are not relevant to this application.

26/8910 To prepare an agreed approach for the residents' meeting on 13th July

There was some discussion about whether this meeting was needed at all, but it was decided that although it needs careful framing, it is important that the Parish Council takes the opportunity to explain how we have got to where we have, and that it must represent what is best for the whole village, rather than vocal residents.

The context for the Parish Council's position is the fact that over 90% of those who voted, supported the Neighbourhood Plan, which had been worked on in great depth and with much consultation with the community, and this has framed the position taken by the Council on this application, which has not always pleased some of the interested parties.

This will be an opportunity to explain what can and cannot be done regarding this application, and to identify where the current plans comply with the Neighbourhood Plan, as well as where it fails to.

It will also be an opportunity to address the issue of play and youth provision, and what we can do to maximise the positives for the village.

This is likely to be the final submission, and this meeting will help develop the planning comments that will be finalised on 20th July.

It was agreed that the clerk should invite the Borough Councillors, the planning officer, Bellway homes, and Stephen Conway, although it is expected that many of these people will not feel able to attend.

26/8911 To approve the idea of arranging two separate meetings with both the planning officer and Bellway once the revised plans have been made public

It was agreed that there was little point in trying to engage with Bellway at this point, but that the Council should push for a meeting with the planning officer to discuss the points raised in the agenda item above.

26/8912 To agree who should have delegated responsibility to communicate with the two main parties in the absence of the clerk for the week commencing 6th July

It was agreed that the two councillors with delegated responsibility on this matter are Councillors Walker and Simpson, with Councillor Harding in reserve.

There being no further business the meeting closed at 9pm

Chairman's Signature ....

Clerk's Report July 2026

1. Worked with Councillors to Recruit a new member of staff, Holly Kearn, did due diligence in taking up references and getting a DBS check done (all good). Carried out some induction training, and will continue to do more, so she can work independently to the standards the Council requires.
2. Worked with Councillors to try to get the best for the village from the Bellway development, including liaising with the planning officer and arranging an emergency meeting to move things forward.
3. Contacted WBC regarding the possibility of replacing the goal to the rear of Vale View – subject to RoSPA approval, if we pay for it, WBC will fit and maintain.
4. Liaised with staff and contractors to get new benches in place at East Park Farm.
5. Liaised with Infinity Playgrounds to arrange for the purchase and installation of a table tennis table at East Park Farm.
6. Arranged online training for all staff on various health and safety topics, which are required to ensure Charil Parish Council is compliant with legislation.

Expenditure between 01/06/26 and 30/06/26

Tn no	Net	Vat	Gross	Invoice date	Supplier	Details
3501	£284.82	£56.96	£341.78	01/06/26	Sunshine Commercial	Grass Cutting VH and St Pats
3502	£877.32	£175.46	£1,052.78	01/06/26	Sunshine Commercial	Grounds Maintenance EPF May 2026
3496	£161.78	£8.09	£169.87	03/06/26	Smartest Energy (was dual	VH - Electricity May 2026
3497	£34.49	£1.72	£36.21	03/06/26	Smartest Energy (was dual	EPF - Gas May 2026
3498	£51.19	£2.56	£53.75	03/06/26	Smartest Energy (was dual	VH - Gas May 2026
3499	£75.24	£3.76	£79.00	03/06/26	Smartest Energy (was dual	EPF - Electricity May 2026 Invoice was for £87.02
3524	-£27.84	-£5.57	-£33.41	03/06/26	Tactical Cleaning &	EPF - Credit for Missed Cleaning June 2026
3494	£71.48	£3.57	£75.05	08/06/26	SSE Contracting Limited	Streetlight Energy May 2026
3500	£51.67	£0.00	£51.67	11/06/26	Everflow	Water June 2026
3503	£120.00	£24.00	£144.00	12/06/26	Hampshire Association of	Core Councillor Training - Alan Simpson
3495	£187.08	£5.60	£192.68	15/06/26	Miranda Parker	Expenses June 2026
3504	£36.00	£0.00	£36.00	15/06/26	Amanda Burton	Expenses June 2026
3510	£1,510.15	£0.00	£1,510.15	15/06/26	Berkshire Pension Fund	Pension Contributions June 2026
3512	£0.40	£0.00	£0.40	17/06/26	Unity Bank	Bank Charges for paying in a cheque
3516	£270.00	£54.00	£324.00	17/06/26	Drain & Able	East Park Farm drainage works - June 2026
3514	£25.00	£5.00	£30.00	19/06/26	EE Ltd	VH - Broadband June 2026
3525	£1,085.76	£217.15	£1,302.91	24/06/26	Tactical Cleaning &	Cleaning June 2026
3526	£79.91	£15.98	£95.89	24/06/26	Tactical Facilities	EPF - Bin Emptying June 2026
3527	£79.91	£15.98	£95.89	24/06/26	Tactical Facilities	St Pats Bin Emptying June 2026
3515	£32.63	£6.53	£39.16	29/06/26	British Gas Services Ltd	VH - Boiler Maintenance June 2026
3505	£4,691.47	£0.00	£4,691.47	30/06/26	Salaries	Payroll June 2026
3511	£15.85	£0.00	£15.85	30/06/26	Unity Bank	Bank Charges May 2026
3518	£132.08	£26.42	£158.50	30/06/26	Prime Water Solutions	EPF - Repairs to Showers
3519	£157.50	£31.50	£189.00	30/06/26	CCB	VH - Annual Membership of Community Buildings Advice Service 2026
3520	£16.50	£3.30	£19.80	30/06/26	Taurus Elite Security	VH - Security Lockup June 2026
3521	£35.84	£7.17	£43.01	30/06/26	Grundon Waste	EPF - Waste June 2026
3522	£41.89	£8.38	£50.27	30/06/26	Grundon Waste	VH - Waste June 2026
	£10,098.12	£667.56	£10,765.68	Total for June 2026		

Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

		Budget 2026/2027	Actual Net	Variance	Var %age remaining
Council Income					
1200	Precept	£143,603.00	£71,801.00	-£71,802.00	-50.00%
1201	Grants Received	£0.00	£0.00	£0.00	0.00%
1202	Other Income	£0.00	£0.00	£0.00	0.00%
1203	CIL	£0.00	£0.00	£0.00	0.00%
1204	Neighbourhood Plan incl grant	£0.00	£0.00	£0.00	0.00%
1205	Community Orchard	£0.00	£0.00	£0.00	0.00%
1210	Income on Nationwide Account	£616.00	£201.47	-£414.53	-67.29%
1212	Income on National Savings	£3.70	£0.00	-£3.70	-100.00%
1215	Interest on Instant Access 1Unity	£500.00	£431.03	-£68.97	-13.79%
1216	Interest On Instant Access	£100.00	£22.01	-£77.99	-77.99%
1219	Redwood 35 day saver	£530.30	£177.51	-£352.79	-66.53%
1250	Allotment Income	£450.00	£0.00	-£450.00	-100.00%
1260	Damage/Key Deposits	£0.00	£25.00	£25.00	0.00%
3200	VS Newsletter & Printing	£800.00	£170.00	-£630.00	-78.75%
3201	VS Events	£0.00	£0.00	£0.00	0.00%
Total Income		**£146,603.00**	**£72,828.02**	**-£73,774.98**	**-50.32%**
Expenditure					
1310	S137	£0.00	£0.00	£0.00	0.00%
1311	Donations	£3,000.00	£0.00	£3,000.00	100.00%
1312	Sports Sponsorship	£300.00	£0.00	£300.00	100.00%
1314	Neighbourhood Plan	£1,500.00	£425.00	£1,075.00	71.67%
1315	Community Orchard	£100.00	£5.99	£94.01	94.01%
1316	CIL Expenditure	£2,000.00	£1,172.00	£828.00	41.40%
1321	Undistributed Reserves	£0.00	£0.00	£0.00	0.00%
1322	Earmarked Reserves	£0.00	£0.00	£0.00	0.00%
1323	MUGA Maintenance	£2,500.00	£2,500.00	£0.00	0.00%
1331	Home as Office - Clerk	£312.00	£78.00	£234.00	75.00%
1332	Home as Office - Assistant Clerk	£312.00	£78.00	£234.00	75.00%
1333	Member's Expenditure	£5,600.00	£2.99	£5,597.01	99.95%
1334	EXP Travel	£150.00	£11.75	£138.25	92.17%
1335	EXP Postage & Telephone	£450.00	£75.50	£374.50	83.22%
1337	Home as Office Media Assistant	£312.00	£52.00	£260.00	83.33%
1340	Training	£800.00	£423.50	£376.50	47.06%
1350	VAT Paid	£0.00	£0.00	£0.00	0.00%
2300	Pensions	£22,500.00	£4,809.81	£17,690.19	78.62%
2301	Salaries	£65,800.00	£14,938.24	£50,861.76	77.30%
2306	National Insurance & PAYE	£18,500.00	£4,254.59	£14,245.41	77.00%
2310	Subsriptions incl BALC	£1,800.00	£793.63	£1,006.37	55.91%
2311	Insurance	£1,600.00	£1,419.08	£180.92	11.31%
2314	Legal & Professional Fees inc.audit	£4,500.00	£622.55	£3,877.45	86.17%
2320	Office Equipment and Supplies	£800.00	£4.99	£795.01	99.38%
3300	Newsletter/Printing	£3,500.00	£0.00	£3,500.00	100.00%

3311	Election & Contingency	£7,667.00	£0.00	£7,667.00	100.00%
3313	Youth Support	£1,500.00	£0.00	£1,500.00	100.00%
3330	Event Costs	£1,000.00	£152.86	£847.14	84.71%
3340	Youth Fund	£0.00	£0.00	£0.00	0.00%
4300	GrassCutting VH and St Patrick's	£3,900.00	£839.59	£3,060.41	78.47%
4310	Play Equipment	£1,000.00	£0.00	£1,000.00	100.00%
4311	Play Maintenance & Repair	£1,000.00	£95.00	£905.00	90.50%
4312	ROSPA Inspection	£280.00	£166.00	£114.00	40.71%
5300	AM Lights Energy	£1,300.00	£229.23	£1,070.77	82.37%
5301	AM Lights Maintenance & Repair	£500.00	£0.00	£500.00	100.00%
5310	AM Village Improvements	£12,200.00	£22.16	£12,177.84	99.82%
5311	EPF Amenity Maintenance	£9,000.00	£1,238.12	£7,761.88	86.24%
5312	Bins at St Pats	£900.00	£227.42	£672.58	74.73%
5320	Allotment Expenditure	£200.00	£55.62	£144.38	72.19%
Total Expenditure		**£176,783.00**	**£34,693.62**	**£142,089.38**	**80.38%**

Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

		Budget 2026/2027	Actual Net	Variance	Var %age Remaining
Village Hall					
Income					
6200	VH Casual - Standard	£500.00	£614.95	£114.95	22.99%
6201	VH Casual - Community	£12,000.00	£3,857.29	-£8,142.71	-67.86%
6202	VH Regular - Standard	£2,500.00	£0.00	-£2,500.00	-100.00%
6203	VH Regular - Community	£35,000.00	£1,518.81	-£33,481.19	-95.66%
Total Income		**£50,000.00**	**£5,991.05**	**-£44,008.95**	**-88.02%**
Expenditure					
6300	VH Cleaning Materials	£30.00	£0.00	£30.00	100.00%
6301	VH Cleaners	£7,400.00	£1,849.60	£5,550.40	75.01%
6302	VH Electricity	£2,200.00	£404.60	£1,795.40	81.61%
6303	VH Gas	£1,600.00	£272.15	£1,327.85	82.99%
6304	VH Insurance	£1,800.00	£1,800.00	£0.00	0.00%
6305	VH Maintenance and Repairs	£5,000.00	£1,888.58	£3,111.42	62.23%
6306	VH Other	£0.00	£0.00	£0.00	0.00%
6307	VH Rates	£2,200.00	£0.00	£2,200.00	100.00%
6308	VH Security System	£160.00	£0.00	£160.00	100.00%
6309	VH Staff Telephone and Broadband	£300.00	£40.00	£260.00	86.67%
6310	VH Travel Costs	£50.00	£0.00	£50.00	100.00%
6311	VH Waste Service	£700.00	£127.23	£572.77	81.82%
6312	VH Water	£1,300.00	£117.90	£1,182.10	90.93%
Total Expenditure		**£22,740.00**	**£6,500.06**	**£16,239.94**	**71.42%**
East Park Farm					
Income					
7200	Pavilion - Casual Standard	£0.00	£0.00	£0.00	0.00%
7201	Pavilion - Casual Community	£1,200.00	£869.40	-£330.60	-27.55%
7202	Pavilion - Regular Standard	£0.00	£0.00	£0.00	0.00%
7203	Pavilion - Regular Community	£10,000.00	-£76.50	-£10,076.50	-100.77%
7210	Cricket - Playing Field & Toilets	£3,500.00	£632.80	-£2,867.20	-81.92%
7211	Football - Playing Fields * Changing	£6,500.00	£0.00	-£6,500.00	-100.00%
7220	Tennis - Coach	£2,000.00	£0.00	-£2,000.00	-100.00%
7221	Tennis - Annual Resident Membership	£2,500.00	£1,709.40	-£790.60	-31.62%
7222	Annual Non-Resident Membership	£1,000.00	£948.00	-£52.00	-5.20%
7223	Tennis - Casual	£0.00	£0.00	£0.00	0.00%
Total Income		**£26,700.00**	**£4,083.10**	**-£22,616.90**	**-84.71%**
Expenditure					
7300	EPF Cleaning Materials	£30.00	£0.00	£30.00	100.00%
7301	EPF Cleaners	£6,000.00	£1,449.84	£4,550.16	75.84%
7302	EPF Electricity	£2,000.00	£225.72	£1,774.28	88.71%
7303	EPF Gas	£750.00	£174.96	£575.04	76.67%
7305	EPF Maintenance and Repair	£10,000.00	£3,693.04	£6,306.96	63.07%
7308	EPF Waste Services	£500.00	£109.08	£390.92	78.18%
7309	EPF Water	£1,000.00	£318.79	£681.21	68.12%
7310	EPF Sports Maintenance	£8,500.00	£2,957.06	£5,542.94	65.21%
7320	EPF Marketing	£1,000.00	£0.00	£1,000.00	100.00%

Total Expenditure	**£29,780.00**	**£8,928.49**	**£20,851.51**	**70.02%**

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 30/06/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts	
Instant Access Account 1 Unity	£42,405.64
Instant Access Account 2 Unity	£4,528.15
National Savings Account	£373.95
Nationwide 1 year saver/35 Day Saver	£33,603.26
Redwood Bank one year bond/35 day saver	£20,608.48
Unity Current Account	£12,697.32
Total	**£114,216.80**

RECEIPTS	**Net**	**Vat**	**Gross**
Council	£72,903.02	£0.00	£72,903.02
Village Hall	£8,390.95	£0.00	£8,390.95
East Park Farm	£8,545.96	£0.00	£8,545.96
Total Receipts	**£89,839.93**	**£0.00**	**£89,839.93**

PAYMENTS	**Net**	**Vat**	**Gross**
Council	£36,734.42	£1,638.89	£38,373.31
Village Hall	£6,254.21	£747.81	£7,002.02
East Park Farm	£8,531.51	£1,570.61	£10,102.12
Total Payments	**£51,520.14**	**£3,957.31**	**£55,477.45**

Closing Balances at 30/06/26

Ordinary Accounts	
Instant Access Account 1 Unity	£85,637.67
Instant Access Account 2 Unity	£4,550.16
National Savings Account	£373.95
Nationwide 1 year saver/35 Day Saver	£33,804.73
Redwood Bank one year bond/35 day saver	£20,785.99
Unity Current Account	£3,426.78
Total	**£148,579.28**

Signed

Chair

Clerk / Responsible Financial Officer

Clerk to the Council
Miranda Parker
Charvil Village Hall
The Hawthorns, Charvil
Reading Berks
RG10 9TT

Item 6.3

To consider the applications for the Round One of Community Grants July 2026

Charvil
Parish Council

CHARVIL PARISH COUNCIL GRANT APPLICATION FORM ROUND ONE

July 2026

CHARVIL PARISH COUNCIL
GRANT APPLICATION FORM 2026 (ROUND 1)

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation
Please give us the following information about your organisation:

Name of Organisation: …arc counselling and information……………………………………………………………………………..………..……………..……

Address:……35 reading road wokingham………

……………Post Code: ……RG411EG…………………………….……..

Description of your organisation's activities. Please list your aims and objectives. …to provide a free and confidential youth counselling service to young people to reduce sufferiing from mental and emotional health difficulties……

………

How long has your organisation been in existence? ………30 years

………………………………………………………………………

B. Contact Details
Name of contact: ……paul cassidy………………………………………………………………………………………………..……………..….

Position: ……head of service

……………………………………………………………………………………………..…………………………..…

Address for correspondence (if different………………………………………………………………………….............…………………Post Code:

………………………...……….

Tel:…………………………………………………..…..(daytime) ……………..……………………………...(mobile)

C. Your Application
a) Brief description of project or scheme for which grant is intended
……to help young people better cope with mental and emotional health difficulties including depression, anxiety, self harm, school avoidance, bullying , eating disorders and other issues such as family breakdown..……….

……………………………..…

b) Who will benefit from the proposed project or scheme and how many of these are Charvil residents?
……we see over 1000 young people a year, 30 from chervil

………

c) Total cost of project or scheme: £21……………........ d) How much are you applying for? £…1000………

D. Previous Applications
Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

……

……

……

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

……

……

……

……

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

Please provide your Bank Details for prompt payment:

Bank…nat west……………………………………………….
Sort code………60-24-21……………………………………………
Account number……68450095…………………………………………

Signed:…paul cassidy…………………………… **Date: …2/6/26**

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1st July 2025. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 20th July.

If you have any queries, please contact the Parish Clerk on 0118 9017719 or email clerk@charvil.com .

FOR OFFICE USE ONLY

Date received:……………….................

Grant awarded:…………………..............

Amount:……………………….................

CHARVIL PARISH COUNCIL
GRANT APPLICATION FORM 2026 (ROUND 1)

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation: CHARVIL ART GROUP

Address: C/O 1 TWYFORD RD

WALTHAM ST LAWRENCE

Post Code: RG10 0HG

Description of your organisation's activities. Please list your aims and objectives.

WE MEET WEEKLY AT CHARVIL HALL TO PAINT TOGETHER SHARING OUR KNOWLEDGE AND EXPERIENCE. WE HOLD AN ANNUAL EXHIBITION IN THE HALL WHICH WE HOPE IS ENJOYED BY CHAVIL RESIDENTS AND SOME FROM FURTHER AFIELD. WE HOPE TO HAVE ONE OR TWO VISITING TUTORS PER TERM BUT FIND THE COST VERY HIGH FOR OUR SMALL GROUP OF 14.

How long has your organisation been in existence? 52 YEARS

B. Contact Details

Name of contact: HILARY KAYE

Position: CHAIR

Address for correspondence (if different from above):

Post Code:

Tel: (daytime) 07929664191 (mobile)

Email: hilarykaye@kcosas.com

C. Your Application

a) Brief description of project or scheme for which grant is intended WE HOPE TO AFFORD 2 TUTORIALS PER TERM TO ENCOORAGE NEW MEMBERS TO JOIN

b) Who will benefit from the proposed project or scheme and how many of these are Charvil residents? CURRENT MEMBERS, PROSPECTIVE MEMBERS AND EXHIBITION VISITORS.

c) Total cost of project or scheme: £ TUTOR COST: 140 per visit d) How much are you applying for? £420.00

1 GROUP MEMBER IN CHARVIL BUT SEVERAL ~~FOR~~ FROM TWYFORD.

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

YES AGAIN FOR HELP WITH TUTOR COSTS.

2020 - 21 £277

VERY HELPFUL WITH GOOD TUTORS.

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

....

DO DROP IN FOR A VISIT ON A WEDNESDAY

EVENING IN TERM TIME!

....

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

Please provide your Bank Details for prompt payment:

Bank...

Sort code...

Account number...

SORRY WE ARE IN THE MIDST OF CHANGING BANKS SO BETTER TO WAIT A WEEK OR TWO.

Signed: H Kaye **Date:** 11th June 2026

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1st July 2025. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 20th July.

If you have any queries, please contact the Parish Clerk on 0118 9017719 or email clerk@charvil.com .

FOR OFFICE USE ONLY

Date received:.......................................

Grant awarded:......................................

Amount:...

Charvil
Parish Council

CHARVIL PARISH COUNCIL
GRANT APPLICATION FORM
ROUND ONE

July 2026

CHARVIL PARISH COUNCIL
GRANT APPLICATION FORM 2026 (ROUND 1)

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheet.

A. Your Organisation
Name of Organisation
Home-Start Wokingham District
Address
40 Reading Road, Wokingham, RG41 1EH
Description of your organisation's activities. Please list your aims and objectives.
Home-Start Wokingham District is part of the Home-Start UK federation, a national charity available in 180 local communities. The Wokingham branch was established in May 1996 and has been providing life-changing support to families with young children across the Borough for 30 years. Our aim is to give children the best possible start in life. We do this through two core services: 1. Home Visiting Service: Our free, confidential home visiting service provides families with 3-6 months of compassionate, non-judgemental weekly support within the family home. Our trained volunteers — many of whom are parents themselves — offer emotional and practical support, friendship and guidance, helping parents build confidence, strengthen their relationships with their children and widen their connections in the community. We support adults and children from a wide range of circumstances, including parents experiencing postnatal depression, social isolation, anxiety, domestic abuse, bereavement, or caring for a child with additional needs. Referrals come from health visitors, social workers, NHS Perinatal Mental Health teams and via self-referral. 2. Group Support: In 2025/26 we launched free group support for families. Our Early Days baby group provides new parents with a welcoming space to connect and learn about their baby's development. Our new Learning Together: Get Ready for Reception programme supports families whose children are starting school, helping children build confidence and readiness, and helping parents feel informed and prepared. In 2025/26 we supported 78 families across the Borough — exceeding our target of 70 — with families achieving improvement rates of between 84% and 89% across all key outcome areas.
How long has your organisation been in existence?
30 years — established May 1996

B. Contact Details

Name of contact: Julie West

Position: Community Fundraiser and engagement coordinator

Address for correspondence (if different from above):

………

………

……………………………………………………………………………………………Post Code: ………………………………….

Tel:…07909962298 daytime) ……………..……………………………..(mobile)

Email: julie@home-startwd.org.uk.…………………………………..………

C. Your Application
(a) Brief description of project or scheme for which grant is intended

We are seeking a £500 grant to support the delivery of our volunteer home visiting service to families in the Charvil area, and to help us raise our local profile so that more families are aware of the free support available to them. Specifically, this funding will contribute to the costs of recruiting and training volunteers — covering advertising, DBS checks, references and a 15-hour preparation course including First Aid, Safeguarding and child development training. It will also support our group programmes, including our Early Days baby group and Learning Together: Get Ready for Reception, which are open to all families across the Borough including those in Charvil.
(b) Who will benefit from the proposed project or scheme and how many of these are Charvil residents?
Our services are available to all families with at least one child under the age of five across the Wokingham Borough, including Charvil residents. The families who benefit most are those experiencing isolation, anxiety, postnatal depression, financial pressures, domestic difficulties, or the challenges of caring for a child with additional needs. Home-Start Wokingham District serves the entire Borough. While we hold data by caseload rather than by individual parish, our services are actively promoted to and accessible by families in Charvil. This grant will help us raise our profile locally to ensure that families in the village who need support know it is available free of charge and without judgement. In 2025/26 we supported 78 families across the Borough. Each family typically includes 1-2 adults and 1-3 children, meaning each case of support benefits multiple individuals. We aim to grow our reach into smaller communities like Charvil as our group programmes expand.

(c) Total cost of project or scheme: £	(d) How much are you applying for? £
£500	£500

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

Yes. Home-Start Wokingham District has received grants from Charvil Parish Council historically, typically in the range of £200-£300 per year. The most recent grant was £300, received in 2023. We have not submitted an application since 2023 due to a period of staff transition, but we are now in a position to re-engage with parish council funding as part of our wider community fundraising programme. All previous grants were used for the purposes stated and conditions were fulfilled.

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

Home-Start Wokingham District is in its 30th anniversary year and is in a period of positive growth. In 2025/26 we supported 78 families — exceeding our target and achieving improvement rates of between 84% and 89% across all outcome areas including parental mental health, parent-child relationships, children's school readiness and the home environment.

We have recently secured a four-year grant from the National Lottery Community Fund, providing a stable foundation, and we are actively diversifying our income to ensure long-term sustainability. Grant support from parish and town councils plays a vital role in connecting our services to local communities and helping us reach families who might not otherwise find us.

We work in close partnership with Wokingham Borough Council, the local Health Visiting team and the Ambleside Family Hub, and we are involved in the planned launch of the new Red Kite Family Hub. These partnerships help ensure our support reaches families at the earliest opportunity and in the places most accessible to them.

We are happy to provide further information, case studies (with family consent) or an annual report on request. Our National Lottery Community Fund Progress Update — which includes outcome data and family and volunteer accounts of the difference our service makes — is attached in support of this application.

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this

Please provide your Bank Details for prompt payment:

Bank……………………………………………….
Sort code……………………………………………………
Account number……………………………………………….

Signed:

Date: 29th June2026

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1st July 2025. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 20th July.

If you have any queries, please contact the Parish Clerk on 0118 9017719 or email clerk@charvil.com .

FOR OFFICE USE ONLY

Date received:……………….................

Grant awarded:……………….............

Amount:…………………….................

Application for a grant to provide Community Transport services

For the residents of Charvil Parish Council

For the year 2026/2027

by

OUR charity begins at **YOUR** home

Registered address: 28a Woodlands Avenue, Winnersh, RG41 3HL

☎ 0345 544 0850 ✉ admin@keepmobile.org.uk www.keepmobile.org.uk

Keep Mobile Community Transport CIO is a charity registered with the Charity Commission Number 1174433

Member of the Community Transport Association. Registered MiDAS Trainers

Grant Application

List of enclosures:

1. Grant application and supporting documents
2. Keep Mobile résumé
3. Campaign to End Loneliness résumé
4. Financial Accounts and Business Plan.
5. Reserves policy and a letter from our Treasurer explaining why we have to hold reserves.
6. Copy of our Charity Certificate.
7. Details of our trading arms, KM Training (Berkshire) Ltd and Thames Valley Operators CIO
8. Explanation of the amount applied for. (Please read and contact us for further information if required)
9. Details of fundraising activities

CHARVIL PARISH COUNCIL

GRANT APPLICATION FORM 2026 (ROUND 1)

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. <u>Your organisation</u>

Please give us the following information about your organisation:

Name: of Organisation: Keep Mobile Community Transport CIO

Address: 28a Woodlands Avenue, Winnersh

Post Code: RG41 3HL

Description of your organisation's activities. Please list your aims and objectives.
Keep Mobile Community Transport is a community transport charity providing accessible and affordable transport services for older people, disabled residents, and those who are unable to access conventional public transport across the Wokingham Borough and Bracknell Forest areas.

Our aims are to reduce social isolation, improve independence, and help people remain active within their local communities by providing safe, reliable, and friendly transport services. We support residents to attend essential medical appointments, shopping trips, social activities, lunch clubs, day centres, and community events.

Our objectives are to:

- Provide fully accessible transport for people with mobility difficulties or limited transport options.
- Help residents maintain independence and wellbeing through regular access to services and social interaction.
- Reduce loneliness and isolation within the community.
- Support access to healthcare and other essential services.
- Deliver transport safely through trained MiDAS-assessed drivers and accessible vehicles.
- Work in partnership with local councils, parish councils, healthcare providers, and community organisations to meet local transport needs.

We operate a fleet of accessible minibuses and provide Dial-a-Ride services, regular scheduled transport, group transport, and day excursions. We have been successfully supporting local residents for over thirty years and continue to see increasing demand for our services.

How long has your organisation been in existence? We have operated since 1992.

B. Contact Details

Name of Contact: Sally Gibson

Position: Manager

Address for correspondent (if different from above):

Riverways Farm, New Bath Road, Twyford, RG10 9RY

Tel: 0345 544 0850 (day time) 24 hours a day **Email:** admin@keepmobile.org.uk

C. Your Application

a) Brief description of project or scheme for which grant is intended

To enable us to help more residents than current funding allows.

b) Who will benefit from the proposed project or scheme and how many of there are Charvil residents?

All eligible residents in Wokingham and Bracknell Forest Boroughs. In Charvil we have 38 members and they were provided with 218 trips in 2025.

c) Total cost of project or scheme: £ 1,299.20 (Charvil element)

(d) How Much are you applying for? £ 1,299.20

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and amount of grant received if any. Was the project as described completed?

Yes—we apply annually to seek funding to allow us to help more residents access transport. Last year we received £ 300 from yourselves. The project is on-going.

E. Additional Information Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

Please see full details of our application in the attached grant document.

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

Please provide your Bank Details for prompt payment:

Bank CAF

Sort code 40-52-40

Account number 00028559

Signed: Date: 26/05/2026

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1st July 2026. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 21st July.

If you have any queries, please contact the Parish Clerk on 07759 424478 or email clerk@charvilparishcouncil.gov.uk

keepmobile
accessible transport

OUR **charity begins at** *YOUR* **home**

Résumé

KEEP MOBILE has been in operation since the beginning of 1992 and was registered in 1993 as a charitable Friendly Society under the Industrial & Provident Society Act of 1965. In August 2017 we became a Charitable Incorporated Organisation. We are run by a Management Committee made up of wheelchair users, other disabled people, carers and those with many years experience in providing accessible transport. All of our committee are unpaid volunteers.

Our mission is to help those in the Wokingham Borough and Bracknell Forest Borough areas unable to use ordinary transport (due to their disability and/or age) to reach their destination, wherever that may be, and have as much of an independent life as is possible with regard to transport .

We operate a fleet of accessible mini-buses all of which have adaptable seating arrangements to suit varying needs (i.e. nos. of wheelchair passengers) and passenger lifts.

All Keep Mobile's drivers and passenger assistants are trained to the nationally recognised MiDAS standard, (Minibus Drivers Awareness Scheme) as recognised by the Department of Transport and RoSPA. We have also achieved the status of having our own MiDAS DATs (Driver Assessor/Trainers) on this scheme. This allows us to ensure that we are training our drivers to the highest National Standard.

Our service involves local people, providing them with voluntary opportunities as well as employment.

We provide the following services, all of which are door to door:-

Dial a Ride (DAR) - where members can telephone to book a journey **anywhere** they require at a time that is acceptable to them. We respond by offering a service as near to their requirements as possible. This is now partly funded by Wokingham Borough Council and Bracknell Forest Borough Council.

The **s**ervice is operated by members telephoning with their requirements *at least* two days in advance. We will transport members to any destination in the UK subject to availability. (All transport is subject to vehicle availability.)

Shopping Trips - a regular service to local towns with sufficient time to shop or meet friends, etc.

Day Excursions - Trips to places of interest as published in our programme. We visit many different types of venues near and far most days of the week. This allows people to escape their four walls and be included socially, a very important aspect of our work. This service is **not supported** by either of the local authorities in our area. We have to raise the funding needed in addition to the charge made to our members.

Contract work - for other voluntary organisations including Stroke Clubs, Berkshire Blind, Community groups and Social Services, etc.

Group transport - where regular transport for meetings or trips is provided. In addition the group can hire a vehicle and use their linked driver (that's a driver dedicated to the group) and the vehicle is used exclusively by the group needing it. In effect it is as a self-drive hire but the driver is trained to MiDAS and has familiarisation training on our vehicles. Bookings can be from an hour to a week plus.

“Campaign to End Loneliness” Résumé

We operate a fleet of accessible minibuses all of which have flexible seating arrangements to suit varying needs (those using a wheelchair or need to transfer). All of our vehicles are equipped with a passenger lift. This allows us to transport people safely and in comfort. We need to get more elderly and vulnerable people out of their homes and back into the community.

This is achieved by the following:

Providing Day Excursions to places of interest, entertainment, education, etc. (see attached Day Excursions programme.)

We currently operate Dial a Ride, Shopping and Day Excursion services. This grant will help towards eliminating the waiting lists we have for our activities and to provide the service to more people.

Any Grant/Donation will help towards:

Cost of Day Excursions including a contribution to entrance fees, transport and refreshments.

Our aim is to increase the availability of services to people who cannot access mainstream transport. Currently we operate a well established range of services for our members but the demand exceeds our ability to satisfy all our 4000+ members who could benefit.

Our annual survey shows that many people would like better access to our transport and the opportunities it opens up for them. We would increase our service to isolated people by 10-20%, thus alleviating the pressure on statutory services (health, social care and other local authority services).

We already have a regular programme of day trips but this needs financial support to help more people. A particular issue is the length of time it takes to pick up passengers for day trips. A grant would lead to a reduction in travel time for many disabled and elderly people.

We are a voluntary organisation and have volunteers at all levels including Management Committee, admin staff, drivers and passenger assistants.

The service includes a programme of Day Excursions (at least 90 trips).

We would continue to serve our current catchment population of Wokingham and Bracknell Boroughs but would increase our membership through a low-cost advertising campaign, in the knowledge that we would be in a better position to meet increasing demand.

We currently use GP surgeries, Community and Day Centres, Social Services, local Libraries, Parish Council offices, etc. to keep people informed of our service. We need to be able to provide 1500 seats on our vehicles.

Using our tested Social Value reports methodology we can monitor the effect of a cash injection. Currently each pound invested in Keep Mobile generates benefits worth over £4.19 to our members, in terms of reduction in dependency on statutory care services, thus a grant of £40,000 would be worth at least £167,600 to people in Wokingham and Bracknell. This is reviewed annually by way of a questionnaire distributed to every member and the results analysed by a professional and by random selection interviewing a small number of members.

Our in-house control and monitoring system (CATSS) collects a wide set of data about individual journeys. This is used to generate management information reports, including unmet demand (refusals), member's satisfaction levels, vehicle down time, etc.

We regularly use this and other data to produce Social Value reports which show the true value of our services in relation to expenditure by national and local government.

The data is automatically collected and stored. It can be retrieved at any time in the future.

We currently have active and ongoing relationships with our two Borough Councils at councillor and officer levels. We have contracts with a number of statutory and voluntary bodies, all of which are committed to monitoring our service to ensure that it fits with their plans and priorities.

Feedback from this contract indicates that our performance in providing transport and associated care to vulnerable adults has been of a high standard and we are now seen as a key player in adult services locally.

Similarly we support health services in providing a timed specific hospital appointment service as well as reducing the impact on the health service by providing therapy in the shape of interests and external contacts for otherwise homebound people.

These factors mean that grant funding is always targeted immediately to areas of greatest need.

Our funding is obtained from regular grants from Borough Councils and Parish/Town Councils, targeted at specific areas of need such as shopping. This funding is subject to variations year on year and has clearly suffered as a result of austerity issues. Unfortunately cost rather than quality has been the council's overriding priority so we have had to rely increasingly on winning competitive contracts. The softer elements of our service (day excursions, etc.) have had to be reduced and this is the area we would aim to develop.

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2025

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2025

Structure, governance and management

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2025.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Registered office	28A Woodlands Avenue Winnersh Wokingham RG41 3HL
The trustees	Mr Timothy Hanson (appointed 23rd May 2025) Mr Doug Southwick Ms Gisela Sharpe Mr Ian Urquhart Mr Robert Kingswell Mr Jake Hughes
Independent examiner	D E Hunter Limited 2 Salisbury Close Wokingham Berkshire RG41 4AJ

Organisational structure

Keep Mobile originally began operating in 1992 and was formally registered in February 1993 under the Industrial and Provident Societies Act 1965 (Registered Number 27740R). This entity was later governed by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was subsequently registered with the Charity Commission on 30 August 2017 and commenced trading on 1 January 2020. On that date all assets and operations of the previous organisation were transferred to the newly established charity.

The charity is registered with the Charity Commission under number 1174433.

The charity exists to provide accessible community transport services for residents who are unable to use mainstream public transport due to age, disability or mobility difficulties.

Structure, governance and management *(continued)*

Management Structure

The charity operates with a clear governance structure consisting of a board of trustees supported by a management team and operational staff.

During the year the management structure and staffing levels remained stable. The trustees continue to work closely with the management team to ensure that the charity is operated efficiently and that services remain responsive to the needs of the community.

The charity benefits from the support of both paid staff and volunteers, particularly volunteer drivers who play a vital role in delivering services across the local area.

The trustees would welcome greater involvement from Parish Councils and would encourage parish representatives to engage with the charity, potentially through attendance at management committee meetings as observers. This would help strengthen links between the charity and local communities and improve awareness of the services provided.

Risk Management

The trustees have considered the principal risks to which the charity is exposed and have implemented systems and procedures designed to mitigate those risks.

Appropriate internal controls are in place to provide reasonable assurance against fraud, operational failure and error. Risk assessments are reviewed periodically and appropriate procedures are implemented to ensure the safety of staff, volunteers and passengers.

Objectives and Activities

Objectives and Aims

The charity's main objectives are:

To provide accessible transport services for residents of Wokingham Borough and Bracknell Forest Borough who are unable to access mainstream public transport due to age, disability or mobility restrictions.

To support social inclusion and wellbeing by enabling members to participate in community activities, including organised day excursions and social outings.

These services are particularly important in helping individuals maintain independence, reduce social isolation and access essential services.

Structure, governance and management *(continued)*

Staff and Volunteers

The charity continues to benefit from a dedicated and supportive team of staff and volunteers.

Following the tragic passing of the charity's founder and Chair of Trustees in July 2023, staff and volunteers have continued to work with determination to maintain and strengthen the services that were established under his leadership.

Staff and volunteers have also supported fundraising activities throughout the year, including community events, fetes and sponsored activities.

The charity recognises the importance of responsible employment practices and continues to develop opportunities for younger trustees and volunteers to become involved in the governance and development of the organisation. Encouraging wider community participation helps strengthen the long-term sustainability of the charity.

With a growing number of staff, volunteers and service users, the organisation remains an important part of the local community infrastructure.

Driver Training and Assessment (MiDAS)

All drivers operating vehicles on behalf of the charity must complete MiDAS (Minibus Driver Awareness Scheme) training before transporting passengers.

Both volunteer and paid drivers undergo this training and are subject to Disclosure and Barring Service (DBS) checks. This ensures that passengers receive a safe, reliable and professionally operated service.

Achievements and performance

Fundraising Activities

During 2025 the charity continued to receive generous support from a wide range of organisations, councils and community groups.

We are extremely grateful for the contributions made by the following supporters during the year:

- Arborfield and Newland Parish Council
- Barkham Parish Council
- Binfield Parish Council
- Bracknell Town Council
- Charvil Parish Council
- Crowthorne Parish Council
- Earley Town Council
- Finchampstead Parish Council
- Ruscombe Parish Council
- Sandhurst Town Council
- Shinfield Parish Council
- Sonning Parish Council
- St Nicholas Hurst Parish Council
- Twyford Parish Council
- Warfield Parish Council
- Wargrave Parish Council
- Winkfield Parish Council
- Winnersh Parish Council
- Wokingham Town Council
- Wokingham Without Parish Council
- Woodley Town Council
- Bracknell Forest Borough Council
- Wokingham Borough Council
- Berkshire Community Foundation – Project Fund
- Englefield Charitable Trust
- Hedley Foundation
- Hurst Show and Country Fayre
- Thames Valley Operators CIC
- Training Concerns Limited
- KM Training (Berkshire) Ltd
- Christ Church, Woodley
- Sonning Glebe WI

Achievements and performance *(continued)*

Despite this generous support, the charity's unrestricted funds have been significantly reduced due to increasing operational costs and ongoing capital requirements.

As a result, the charity was unable to proceed with planned purchases of new minibuses during the year and instead purchased a second-hand accessible minibus to help maintain service capacity.

However, demand for services continues to grow and the charity will need to purchase at least two additional minibuses in the near future in order to meet community demand.

Support

The charity continues to receive support from Bracknell Forest Borough Council and Wokingham Borough Council, together with many local Parish Councils.

This support enables the charity to deliver both essential and social transport services, including:

- Medical appointments
- Shopping services
- Social and recreational day trips
- Visits to family and friends
- Attendance at community events and family occasions

For many members these services represent a vital connection to their community and support independence and wellbeing.

Our Values

The charity remains committed to operating in an ethical, inclusive and community-focused manner.

We are dedicated to supporting those who face barriers to accessing transport, particularly older people and individuals living with disabilities or mobility difficulties. Our services are designed to promote independence, wellbeing and social inclusion.

The charity continues to promote equality, diversity and respect across all aspects of its work, including within our staff team, volunteers and the members we serve. We aim to ensure that everyone is treated with dignity and that our services remain accessible to those who need them most.

Leadership

The charity's manager continues to lead the organisation with the support of the trustees, ensuring that services remain stable, responsive and focused on meeting the needs of the community.

The trustees remain committed to strengthening the governance of the charity and are actively seeking additional trustees from a range of professional and community backgrounds.

Expanding the board will help ensure that the charity benefits from a wider range of skills, experience and perspectives, supporting the long-term sustainability and development of its services.

Achievements and performance *(continued)*

Services

The charity's services continued to operate successfully throughout the year.

Our day excursion programme remains very popular with members and regularly operates at full capacity. These trips provide valuable opportunities for people to socialise, access new places and reduce feelings of loneliness and isolation.

Demand for our transport services remains high and continues to grow year on year, reflecting the increasing need for accessible community transport within the areas we serve.

Our Focus

The charity's work is focused on supporting some of the most vulnerable members of the community. This includes individuals experiencing:

- Physical disabilities
- Age-related mobility difficulties
- Mental health challenges
- Learning disabilities
- Social isolation

During the year the charity welcomed **an additional 602 new members**, further demonstrating the growing demand for accessible community transport services.

Vehicles

Accessible vehicles are the charity's most significant operational asset.

Due to limited funding and the increasing cost of accessible minibuses, the charity was only able to purchase one second-hand vehicle during the year. This vehicle has been named George, in tribute to the late founder's grandson who passed away.

The charity continues to plan for the replacement and expansion of its vehicle fleet as resources allow.

The current cost of purchasing and converting a fully accessible minibus is now approximately £125,000, which presents a significant fundraising challenge.

Financial Review

Following the death of the charity's co-founder, the organisation was required to relocate from its previous premises, which were situated on land owned by Mr Rule.

Planning permission was subsequently granted for redevelopment of that site and the charity vacated the premises in April 2024.

The charity's vehicles are currently temporarily based at a yard in Twyford, with some staff working from a converted office container at the site and others continuing to work from home until a permanent base can be secured. Despite these challenges, the trustees remain committed to ensuring that the charity continues to operate effectively and that resources are used responsibly for the benefit of the community.

Achievements and performance (continued)

Reserves Policy

Note 19 to the financial statements summarises the movements on each fund during the year.

Charity Commission guidance requires charities to maintain sufficient reserves to ensure an orderly closure of the organisation should this ever become necessary.

The trustees aim to maintain free reserves sufficient to cover potential redundancy costs .

At the 31st of December 2025, the Terminal and Operations Reserve stood at £49,518 which the trustees consider adequate to meet these requirements.

The charity's principal assets are its minibuses, and the replacement of these vehicles represents a significant capital cost. The trustees had previously established a Designated Vehicle Purchase Fund to contribute towards future vehicle purchases, however the available reserves remain insufficient to fully fund the replacement programme required.

A detailed breakdown of restricted funds and their movements during the year is included in Note 19 of the financial statements.

Plans for Future Periods

The charity continues to explore ways to improve environmental sustainability and reduce its carbon footprint.

Although electric and low-emission vehicles are being monitored as a potential option for the future, currently there are limited accessible vehicle options available that meet the operational requirements of community transport services.

A key priority for 2026 is to secure a permanent operational base that will provide appropriate parking for the vehicle fleet together with office facilities for staff.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to organisations entitled to the small companies exemption.

The trustees' annual report was approved on 22nd May 2026 and signed on behalf of the board of trustees by:

Gisela Sharpe

Ms Gisela Sharpe
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2025

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Chartered Certified Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Hunter FCCA
D E Hunter Limited
Independent Examiner
2 Salisbury Close
Wokingham
Berkshire
RG41 4AJ
22nd May 2026

Keep Mobile Community Transport CIO

Statement of Financial Activities

(including income and expenditure account)

Year ended 31 December 2025

	Note	2025 Unrestricted funds £	Restricted funds £	Total funds £	2024 Total funds £
Income and endowments					
Donations and legacies	**5**	22,254	–	22,254	19,021
Charitable activities	**6**	303,415	–	303,415	291,035
Other trading activities	**7**	96,032	–	96,032	91,337
Investment income	**8**	1,608	–	1,608	2,730
Other income	**9**	19,152	–	19,152	32,854
Total income		442,461	–	442,461	436,977
Expenditure					
Expenditure on charitable activities	**10**	483,714	–	483,714	499,932
Total expenditure		483,714	–	483,714	499,932
Net expenditure		(41,253)	–	(41,253)	(62,955)
Transfers between funds		148,602	(148,602)	–	–
Net movement in funds		107,349	(148,602)	(41,253)	(62,955)
Reconciliation of funds					
Total funds brought forward		1,168	198,120	199,288	262,243
Total funds carried forward		108,517	49,518	158,035	199,288

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Keep Mobile Community Transport CIO

Statement of Financial Position

Year ended 31 December 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible fixed assets	**15**		77,957		78,226
Current assets					
Debtors	**16**	60,004		54,957	
Cash at bank and in hand		60,210		104,039	
		120,214		158,996	
Creditors: amounts falling due with-	**17**	40,136		37,934	
Net current assets			80,078		121,062
Total assets less current liabilities			158,035		199,288
Net assets			158,035		199,288
Funds of the charity					
Restricted funds			49,518		198,120
Unrestricted funds			108,517		1,168
Total charity funds	**19**		158,035		199,288

For the year ending 31 December 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

· The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;

· The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on May 2026, and are signed on behalf of the board by:

Ms Gisela Sharpe
Trustee

Mr Doug Southwick
Trustee

The notes on pages 11 to 17 form part of these

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2025

1. General information

The charity is registered in England and Wales. The address of the registered office is 28A Woodlands Avenue, Winnersh, Wokingham, RG41 3HL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are restricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets or financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

Year ended 31 December 2025

5. Donations and legacies

	Unrestricted	Total Funds	Unrestricted	Total Funds
	£	£	£	£
Members donations	1,080	1,080	1,082	1,082
Other donations	21,174	21,174	17,939	17,939
	22,254	22,254	19,201	19,201

6. Charitable activities

	Unrestricted	Total Funds	Unrestricted	Total Funds
	£	£	£	£
Grants received	173,380	173,380	158,298	158,298
Transport clients	84,015	84,015	83,565	83,565
Transport members	12,401	12,401	16,575	16,575
Dial A Ride	33,619	33,619	32,597	32,597
	303,415	303,415	291,035	291,035

7. Other trading activities

	Unrestricted	Total Funds	Unrestricted	Total Funds
	£	£	£	£
Members subscriptions	7,815	7,815	8,995	8,995
Fundraising events	1,670	1,670	1,961	1,961
Social lotteries	326	326	133	133
CATSS Income	86,221	86,221	80,248	80,248
	96,032	96,032	91,337	91,337

8. Investment income

	Unrestricted	Total Funds	Unrestricted	Total Funds
	£	£	£	£
Bank interest received	1,608	1,608	2,730	2,730

9. Other income

	Unrestricted	Total Funds	Unrestricted	Total Funds
	£	£	£	£
Department of Transport fuel grant	14,199	14,199	18,738	18,738
Used Bus Sales	108	108	300	300
Insurance claim	4,845	4,845	13,816	13,816
	19,152	19,152	32,854	32,854

Year ended 31 December 2025

10. Expenditure on charitable activities by activity type

	Activities undertaken di-	Support costs	Total funds 2025	Total fund 2024
	£	£	£	£
Direct expenditure	480,693	–	480,693	496,495
Governance costs	–	3,021	3,021	3,437
	480,693	3,021	483,714	499,932

11. Net expenditure

Net expenditure is stated after charging:

	2025	2024
	£	£
Depreciation of tangible fixed assets	26,558	26,751

12. Independent examination fees

	2025	2024
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,240	2,350

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	302,697	327,889
Social security costs	20,634	19,116
Employer contributions to pension plans	3,215	3,501
	326,546	350,506

The average head count of employees during the year was 16 (2024: 19).

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

14. Trustee remuneration and expenses

15. There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

Keep Mobile Community Transport CIO

Notes to the Financial Statements ***(continued)***

Year ended 31 December 2025

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2025	3,319	7,931	534,530	21,272	567,052
Additions	--	--	26,289	--	26,289
Disposals	--	--	(30,000)	--	(30,000)
At 31 December 2025	3,319	7,931	530,819	21,272	563,341
Depreciation					
At 1 January 2025	2,911	7,012	458,999	19,904	488,826
Charge for the year	102	230	25,455	771	26,558
Disposals	--	--	(30,000)	--	(30,000)
At 31 December 2025	3,013	7,242	454,454	20,675	485,384
Carrying amount					
At 31 December 2025	306	689	76,365	597	77,957
At 31 December 2024	408	919	75,531	1,368	78,226

16. Debtors

	2025 £	2024 £
Trade debtors	20,516	21,822
Prepayments and accrued income	23,467	24,306
Other debtors	16,021	8,829
	60,004	54,957

17. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	22,878	4,325
Accruals and deferred income	9,284	27,442
Social security and other taxes	6,985	5,551
Other creditors	989	616
	40,136	37,934

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,215 (2024: £3,501).

Year ended 31 December 2025

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Transfers £	At 31 Dec 2025 £
General funds	1,168	442,461	(483,714)	–	(40,085)
Ex Terminal liabilities and operations fund	–	–	–	118,602	118,602
Ex Building fund	–	–	–	30,000	30,000
	1,168	442,461	(483,714)	148,602	108,517

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers/ Reallocation £	At 31 Dec 2024 £
General funds	3,676	436,997	(499,932)	60,447	1,168
	3,676	436,997	(499,932)	60,447	1,168

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Restricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Transfers £	At 31 Dec 2025 £
Building Fund	30,000	–	–	(30,000)	–
Terminal liabilities and	168,120	--	--	(118,602)	49,518
	198,120	–	–	(148,602)	49,518

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers/ Reallocation £	At 31 Dec 2024 £
Building Fund	30,000	–	–	–	30,000
Terminal liabilities and Operations fund	138,567	–	–	29,553	168,120
Vehicle purchase fund	90,000	–	–	(90,000)	–
	258,567	–	–	(60,447)	198,120

Restricted funds relate to monies provided to the Charity for a specific purpose.

Terminal liabilities and operations fund - This is to cover operation costs and any liabilities arising from the termination of activities.

20. Related parties

Until April 2024 the whole operation of the Charity was sited on land and in offices owned by Mr F Rule who was a trustee of the Charity until his death in July 2023. The land accommodated all of the vehicles and provided space to carry out servicing and maintenance as required to ensure that the vehicles were kept road worthy, clean and safe. The office space was used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There was no charge for the use of the land and as such the charity received a donation in kind from the executors of Mr Rule's estate. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity used various additional office units for which a nominal rent was charged by the executors of Mr Rule's estate. The rent charged for the period till moving was £4,200. At the year end 31 December 2024 £Nil was due from the Charity.

The executors invoiced the Charity for electricity used on the premises and this charge was included within the accounts. The electricity charged during the period until moving was £1,201. At the year end 31 December 2024 £Nil was due from the Charity.

The Charity moved premises in April 2024 to a temporary site in Twyford in which the executors of Mr Rule's estate had no interest.

During the year the Charity invoiced sales of £86,697 (2024 = £80,897) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £11,000 (2024 = £8,000) to Keep Mobile. At the year end £7,464 (2024 = £5,465) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £Nil (2024 = £277) to Training Concerns Limited, a company of which Mrs S J Gibson (Charity Manager) is also a director. During the year Training Concerns Limited made donations of £3,873 (2024 = £2,800) to Keep Mobile. At the year end £Nil (2024 = £Nil) was due from Training Concerns Limited to Keep Mobile.

During the year the company invoiced sales of £1,162 (2024 = £185) to KM Training (Berkshire) Limited, a company of which Mrs S J Gibson (Charity Manager) is also a director. During the year KM Training (Berkshire) Limited made donations of £3,700 (2024 = £Nil) to Keep Mobile. At the year end £50 (2024 = £Nil) was due from KM Training (Berkshire

Business Plan

2026

The Organisation - is a voluntary, not for profit charity formed in 1992. Keep Mobile is a Charity, registered under the Charities Act 1993. As such, we are required by law to carry out a yearly independent audit when the total income exceeds £0.5M by a qualified auditor with the results submitted to the Charity Commission for approval and acceptance. Keep Mobile exists solely for the benefit of its members, and for other official passengers - there is no profit and there are no shareholders. A Management Committee, accountable in law for the safe, legal and financially robust operation of the community transport provided, meets monthly to deal with operational and strategic issues. This committee has representation from local councils, service users and the community.

The Mission - is to provide a high standard of accessible transport for mobility impaired people, currently those living within the areas covered by Wokingham and Bracknell Forest Councils who cannot gain access to mainstream transport. The service is designed to enable these people to lead an independent life as far as possible with regard to transport and all the benefits that flow from it. The services provided by Keep Mobile include Dial-a-Ride, Shopping, Out of Area, Day Excursions, Contract Work and Social Services commissioned transport to Day Centres and Respite Care.

To achieve its short and medium term aims, Keep Mobile is aware of its responsibility to pursue ethically driven principles, including ensuring diversity and equality among its staff and crucially, its members. Keep Mobile is uniquely positioned to be able to monitor progress towards these aims using the management tools at its disposal. The organisation is achieving an improving carbon footprint and has taken steps on the path to achieve carbon neutrality.

The Target Market - continues to be the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age-related issues and younger people who have behavioural and learning issues as well as physical disabilities. Keep Mobile has the resources to transport people with all levels of disability using modern vehicles with the latest specification of safety equipment.

Our structure is aimed at stimulating fundraising, volunteering and marketing. This structure is designed to ensure ownership of these three strands by the Management Committee, enabling progress to be managed across the organisation and a commitment by all staff (paid and voluntary) to a clear work programme. It is the Management Committee's task to ensure that this focus is effectively led and developed.

There are currently about 30,000 people with long-term illness and disability in the area covered by Keep Mobile. In addition there are other potential users with a temporary need, e.g. people on short term therapeutic programmes, broken limbs or other temporary conditions. There is therefore a potential of well over 30,000 people who are eligible to use the service from a total population of 280,000 in Wokingham and Bracknell. Keep Mobile has over 4,000 individual members, including those who are members of affiliated local groups and those who use the service as part of contract work for local authorities. It is clear that while a large number of people currently use Keep Mobile services, there are also many more who could do so, thus giving potential to expand if resources are increased.

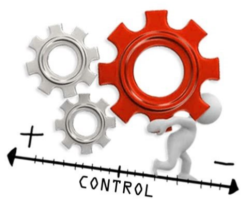
The impact of Community Transport (with acknowledgement to Deloitte's study of the effect of CT on the lives of isolated people).

The effects of loneliness and isolation compounded by increasing ill health can be reduced in the following ways by community transport:

- Improving access to GPs and healthcare facilities by providing a low cost and high quality means of transport. The result is early diagnosis and treatment which leads to reduced mortality rates, improved health outcomes, reduced health inequalities and lower healthcare costs.
- Allowing people to live independently for longer, reducing demand on expensive nursing and residential care, for example by allowing people access to services they require such as shopping, lunch clubs and day centres.
- Reducing non-attendance for health services by ensuring those with transport difficulties do not miss their scheduled appointments.
- Enabling people to be discharged sooner into the community from hospitals.
- Reducing the demand on expensive Patient Transport Services by offering a suitable alternative.
- Community transport staff can often detect early warning signs of problems due to their regular contact with an otherwise isolated person.

Leadership and Ideas - all members, paid staff and volunteers are encouraged to put forward ideas to the Management Committee through regular staff meetings, user groups and at the Annual General Meeting, as well as by informal daily contact. Trustees and other Management Committee members have the responsibility to move the organisation forward strategically, legally, financially and safely.

Operational Control - is in the hands of the Operations Team including General Manager and their administrative staff, who are accountable to the Management Committee. Systems are in place to ensure the operation runs smoothly and has the benefit of its bespoke software, the Computer Aided Transport Scheduling System (CATSS). The system ensures that the service runs as efficiently and effectively as possible, as well as providing excellent monitoring and management tools. During the plan period this system will continue to be developed to make it even fitter for purpose and will be further marketed to produce revenue for services. As well as providing excellent monitoring and control systems, CATSS enables effective two-way contact between the office and vehicles on the road, enabling short notice changes to be made during the working day.



The services offered consist of:

Dial a Ride - members telephone to book any journey inside the two local authority areas of Wokingham and Bracknell Forest, at a time to suit them. A service is offered as near to their requirements as possible, subject to resources.

Out of Area - to destinations outside the funded areas.

Shopping Days - a regular service to specified towns with sufficient time to shop or meet friends (usually of two and a half hours duration).

Day Excursions - trips to places of interest as published in the 4-monthly programme.

Contract Work - for local authorities and other voluntary organisations, including self help groups, disabled peoples' Clubs, Schools, Social Services transport to Day Centres and Respite Care.

People requiring our service make a written application for membership giving details of their disabilities and requirements. For those subscribing to the Day Excursions service, a copy of the latest programme is also provided. These programmes are issued every 4 months in advance giving details of all trips and services being offered. Currently Keep Mobile operate 11 vehicles, all of which are fully accessible. We aim to maintain a modern fleet of this size and fitness for purpose.

Staffing and Professionalism - to operate an organisation as responsive and complex as Keep Mobile needs a range of expertise which has to operate within the constraints of high professional standards, restricted finance and unpredictability of demand. Under the guidance of the Trustees and Management Committee, staff work on both a paid and a voluntary basis to provide the range of services.

The following external staff and organisations are also essential to our operation:

Motor Engineers to maintain vehicles - MartCaniKs Ltd

Lift Engineers to maintain our passenger lifts - MTS Ltd

Accountants	Insurance	Bankers	
David Hunter	Wrightsure	Co-Op Bank & CAF Bank	Newbury and Nationwide Building Societies

MiDAS and Training to ensure quality

Other Training - Keep Mobile's trading arm, KM Training (Berkshire) Ltd, provides a range of training services including MiDAS (Minibus Drivers' Awareness Scheme) training which continues to be used by a variety of organisations and is recognised as the leader in our area. There is an increasing need for public and private sector organisations to improve their transport standards and Keep Mobile has been able to provide a fully professional service at reasonable cost.

Keep Mobile offers several modules of skills needed for Best Practice as well as ensuring the highest possible standards for safety and efficiency. In addition, Keep Mobile have provided in-house professional training for other transport qualifications - Passenger Assistant Training (PAT), First Aid and other relevant skills. This has enhanced the reputation of Keep Mobile as well as generating additional funds.

Professional Regulation - Minibus Drivers' Awareness Scheme (MiDAS), Disclosure and Barring Service (mandatory check), Emergency First Aid (mandatory), Financial Conduct Authority, Charity Commission, Driver and Vehicle Standards Agency, Community Transport Association.

The CATSS system - is used for booking and monitoring trips, driver records, vehicle maintenance and producing statistical data about all the transport carried out. These statistics are analysed on a monthly basis. Further reporting is carried out including:

- Success of day excursions
- Reasons for unmet demands
- Financial progress based on a weekly report from the fully computerised accounts system.

Every vehicle is equipped with an on board terminal which keeps both the driver and the control office up -to-date with regard to changes to the schedule, location of the vehicle, who is on board, speed, etc. In addition all vehicles carry communication devices for use in an emergency. The system displays the driver's schedule with real time changes on a screen in the bus (using Tablet technology) and responds quickly to any late requests and changes to the schedule, traffic alerts, etc. which are conveyed instantly to the driver.

Funding - Keep Mobile is continually aiming to raise standards through its high standard of professional training, good communications and a development plan which is understood and supported across the organisation.

A substantial and continuing source of funds is essential to enable Keep Mobile to provide a service which is operated with:

(a) the highest standard of safety possible

(b) efficient and cost effective operating methods

(c) all the necessary training and up to date information necessary to function safely and within the law

(d) concern for the welfare of volunteers and employees equally.

It is essential that passengers travel at a cost comparable with and significantly below that of other local available services. Keep Mobile has been successful in raising funds to maintain this service. However, in order to continue the service and offer it equally to all eligible residents in the area, it is necessary to seek funding from other sources including Care Agencies, Sheltered Housing, Care Homes, other voluntary services and organisations and by word of mouth.

A range of leaflets on aspects of the service are available which are distributed via the outlets listed. Keep Mobile has stalls at public events and often submit press releases and articles to local newspapers. Publicity is continuously reviewed and updated to ensure fitness for purpose.

Future Funding - A substantial and continuing source of funds is essential to enable Keep Mobile to provide a service to the high standard of safety and comfort and to this end Keep Mobile are continuously striving to raise funds in all areas, including our trading arms for training and software.

It is important that passengers travel at a cost comparable with that of local available bus services. Keep Mobile has been successful in raising funds to maintain this service to date. However, in order to continue the service and offer it equally to all eligible residents in the area it is necessary to increase funding from other sources including statutory bodies, groups and other voluntary organisations.

Involvement of Members

As a Charity, Keep Mobile exists solely for the benefit of its members and other users (such as Groups). It is therefore important that the Management Committee and staff are kept aware of members' wishes, particularly in relation to the Campaign to End Loneliness.

Various mechanisms exist to make this possible:

- An AGM is held each June to enable members to be informed of the previous year's activities and progress, and to ask Committee members about any service issues they have concerns with.
- The Friends of Keep Mobile - we are trying to re-activate this.
- An annual satisfaction survey is carried out to obtain members' views on the quality of the service.
- All feedback given to drivers during their journeys is passed back to the office staff so that any required actions can be taken.

We have trading arms providing :-

1) Training to other organisations

2) Development of software relevant to Community Transport. This is now used by 70 organisations throughout the UK including local authorities, Volunteer Car Schemes and Bus Services.

All profits from these activities are used to support this campaign.

We will continue to work on historic funding streams (grants, contracts, fundraising, etc.). There is an element of flexibility in our softer services but continuing additional subscription income will help to ensure our service levels can be sustained.

Our trading arms will assist the costing of such a service and we will continue within the restraints of funding secured during the funding period.

We have provided these services continuously for the past 30+ years. The level of service we provide is totally dependent on the funding we receive therefore it can and does fluctuate.

We have over 30 years experience in planning social trips and have a comprehensive database of venues. We are able to produce a full colour programme. The programme is designed by our EWP (Excursions Working Party). We have a comprehensive ticketing system that handles the allocation of places and issues tickets ensuring fairness etc. We have an operations team, both volunteers and paid. This service happens within that team.

Strengths	**Weaknesses**
• Quality of service and reputation—a brand which can stand up to any scrutiny • Staff are loyal, dedicated, committed, skilled • Ethically driven principles • Equality and diversity among members and staff • Progress towards carbon neutrality • Emphasis on passenger safety and comfort • Track record – delivering services since the early 1990s without major financial or safety issues • Training – comprehensive in-house staff professional training	• Exposure to loss of funding at short notice • Shortage of volunteer staff • No permanent site
Opportunities	**Threats**
• Software marketing • Training courses for external users • Trading projects in new premises – vehicle servicing, vehicle repairs, driving lessons, software services, café, play group and hall hire	• Loss of grants • Commercial operators competing for jobs may not provide a fully professional service • Vulnerability to the tendering process

Reserves Policy 2026

What are reserves?

Reserves are part of Keep Mobile's unrestricted funds that are available to spend on any purpose for the charity, however some or all of the these funds may not be readily available. This is because spending those funds may have an impact on Keep Mobile's ability to deliver its aims. The items Keep Mobile exclude from the reserves are:

- Tangible fixed assets (buses).
- Designated funds which Keep Mobile have set aside such as the purchase of new bus fund.
- Any commitments that have not been provided for as a liability in Keep Mobile's accounts.

Restricted funds

Restricted funds fall outside the definition of reserves but the nature and amount of such funds may impact Keep Mobile's reserves policy.

Why we have this policy

This policy explains to existing and potential funders, donors, beneficiaries and other stake holders why Keep Mobile are holding a particular amount of reserves. We also have this in place to show Keep Mobile's finances are being properly managed.

The Trustees role

The level of the reserves should be monitored by the trustees throughout the year. They should:

- Identify when reserves are drawn on so that they understand the reasons and can consider the corrective action, if any, that needs to be taken.
- Identify when reserves levels rise significantly above target so that they understand the reason and can consider the corrective action, if any, that needs to be taken.
- Where the reserves level is below target, they must consider whether this is due to short-term circumstances or longer term reasons which may trigger a broader review of finances and reserves.
- Regard the ongoing review of the reserves and the reserves policy as part of managing Keep Mobile.
- Review the statement on reserves in the trustee's annual report .

The Legal Basis for holding and reporting reserves

Keep Mobile's trustees have a general legal duty to spend income within a reasonable time of receipt. Trustees may spend this income to fund charitable activities and in meeting day to day running costs of Keep Mobile.

The power to hold reserves needs to be used appropriately by the trustees. If the power is used without justification then the holding of income in reserve will amount to a breach of trust. A failure to report on the reserves policy adopted will indicate that trustees have not exercised their legal power correctly.

Why Keep Mobile holds reserves

In order that the charity ensures it can continue its operation we must hold sustainable funds in reserve for such matters as

(a) To cover the unexpected shortage of income from grants and donations.

(b) The cost of emergencies such as major unexpected repairs to vehicles.

(c) Major stoppages to the service.

The amounts Keep Mobile hold in reserves

The trustees aim to maintain free reserves sufficient to cover potential redundancy costs .

At the 31st of December 2025, the Terminal and Operations Reserve stood at £49,518 which the trustees consider adequate to meet these requirements.

The charity's principal assets are its minibuses, and the replacement of these vehicles represents a significant capital cost. The trustees had previously established a Designated Vehicle Purchase Fund to contribute towards future vehicle purchases, however the available reserves remain insufficient to fully fund the replacement programme required.

A detailed breakdown of restricted funds and their movements during the year is included in Note 19 of the financial statements.

Gisela Sharpe Accountancy
For all your accounting needs

Gisela Sharpe T/As Gisela Sharpe Accountancy

16 Lincoln Gardens
Twyford
Berkshire
RG10 9HU.
T: 01189 792586
M: 0776 5707642
E: gisela@giselasharpe.co.uk

TO WHOM IT MAY CONCERN

KEEP MOBILE

I am writing in connection with the above charity and in my capacity as Treasurer of the organization, wish to advise the following: -

Keep Mobile has, by virtue of its charitable status and the legislation that govern them, to ensure that it has sufficient reserves in order to cover all future potential liabilities, such as redundancy payments to staff.

These reserves are not available for expenditure and therefore Keep Mobile has to seek grants and donations in order to cover its normal operating costs.

Yours faithfully

Gisela Sharpe

Gisela Sharpe FCCA

This is to confirm that

KEEP MOBILE COMMUNITY TRANSPORT CIO

was entered on the Register of Charities on

30 August 2017

Registered charity number:

1174433

William Shawcross
Chair

Dr Helen Stephenson CBE
Chief Executive Officer

CHARITY COMMISSION
FOR ENGLAND AND WALES

This certificate confirms that a charity has been entered on to the Register of Charities.
You can check a charity's current registration status by visiting the Register of Charities at www.gov.uk/charity-commission

Trading Arms

i) KM Training (Berkshire) Ltd providing training to other Charities and non - profit organisations

II) TVO a Community Interest Company providing software solutions to organisations relating to bus and Shopmobility schemes

Field House
The Green
Beenham
RG7 5NX
☎ 0345 544 0850
e-mail: admin@keepmobile.org.uk
www.keepmobile.org.uk

To whom it concerns,

Grant explained.

The amount shown is that needed in addition to the grants provided by the local authority in the previous year. This is addressed by our fundraising efforts where we inject more funds to help as many people as possible. However there is always an unmet number of people which we show in the refusals. In the ideal world the amount we need would be available and if you had a bottomless pit of money you could provide the amount needed and we would not need to raise funds. The world, we know is not like that. We need to indicate to the Parish the true cost of providing the service and the fact that we have managed to help everyone but, not the number of refusals. We appreciate that there is no bottomless pit of money and that you have to be fair to everyone asking for help. You can see the amount we need and the number of trips we have refused. Once you make your decision on the grant to us, we calculate the difference from the funds provided by your parish council and the Wokingham and Bracknell Councils. The difference we fundraise for, and this enables us to help more people.

To sum up, the higher the amount of funding you offer, the more people we can help and this allows us to direct our fundraising efforts to help our members in other parishes.

Regards

Gisela Sharpe

Treasurer

We have a number of fundraising activities which include:

1. Applications to all parish councils where we provide services (see next page)
2. Applications to several charitable trusts (including the National Lottery)
3. We operate under the Bracknell Forest Borough Lottery and Wokingham Borough Lottery.
4. Donations from our Software Company Thames Valley Operators CIC
5. Donations from our Training Company KM Training (Berkshire) Ltd

Our supporting group known as "The Friends of Keep Mobile" operate various schemes including:

Attendance at many of the parish fetes and carnivals

Parish and Town Councils and other Organisations

Details of parish and town councils and other organisations that funded us in 2025 can be found in our attached Unaudited Financial Statements for the year ended 31st December 2025.

Charvil
Parish Council

2026

CHARVIL PARISH COUNCIL GRANT APPLICATION FORM ROUND ONE

July 2026

CHARVIL PARISH COUNCIL

GRANT APPLICATION FORM 2026 (ROUND 1)

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation: LINK VISITING SCHEME

Address: THE CHARITY AND COMMUNITY HUB, WATERFORD HOUSE, ERFTSTADT COURT, WOKINGHAM

Post Code: RG40 2YF

Description of your organisation's activities. Please list your aims and objectives.

AT THE HEART OF OUR WORK IS OUR BEFRIENDING SERVICE WHERE WE MATCH AN OLDER PERSON WITH A CAREFULLY SELECTED, AND TRAINED, VOLUNTEER. WE ALSO OFFER A VARIED CALENDAR OF EVENTS AS SOCIAL CONNECTIONS ARE KEY TO OUR WELLBEING AND HAVING SOMETHING FUN IN THE DIARY TO LOOK FORWARD TO CAN MAKE ALL THE DIFFERENCE. "MY VOLUNTEER IS MY LIFELINE"

How long has your organisation been in existence? SINCE 1998

B. Contact Details

Name of contact: LIZ McDANIEL

Position: SENIOR FUNDRAISING MANAGER

Address for correspondence (if different from above):

N/A

Post Code:

Tel: 0118 979 8019 (daytime) 07778 072843 (mobile)

Email: LIZ.McDANIEL@LINKVISITING.ORG

C. Your Application

a) Brief description of project or scheme for which grant is intended

FUNDING IS REQUIRED FOR US TO OFFER OUR UNIQUE 1-to-1 BEFRIENDING TO TEN CHARVIL RESIDENTS.

b) Who will benefit from the proposed project or scheme and how many of these are Charvil residents?

TEN CHARVIL RESIDENTS WILL BENEFIT. THEY ARE AGED BETWEEN 62 and 91 YEARS and 90% ARE LIVING WITH A DISABILITY

c) Total cost of project or scheme: £1,500 d) How much are you applying for? £1,500

(ie £150 PER RESIDENT)

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

WE LAST RECEIVED A GRANT OF £300 in JULY 2025 (PROJECT COMPLETED) WE ALSO RECEIVED GRANTS OF £488 (August 2024), £250 (JANUARY 2023) AND £400 (JANUARY 2022)

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

RECENTLY, WE WON 'CHARITY OF THE YEAR' AT THE GREAT BRITISH NATIONAL BUSINESS AND COMMUNITY AWARDS. JUDGES SAID WE ARE "A SHINING EXAMPLE OF COMPASSION IN ACTION, THEY REPRESENT THE VERY BEST OF THE CHARITY SECTOR!"

CASE STUDIES AND PHOTOS ARE ATTACHED

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

Please provide your Bank Details for prompt payment:

Bank: CO-OP

Sort code: 08-92-99

Account number: 65562677

Signed: E McDaniel **Date:** 4/6/26

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1st July 2025. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 20th July.

If you have any queries, please contact the Parish Clerk on 0118 9017719 or email clerk@charvil.com .

FOR OFFICE USE ONLY

Date received:……………………

Grant awarded:……………………

Amount:……………………

Tree Planting

Background

Back in 1991-2, then Councillor Mike Heath led a concerted campaign to plant many trees in the village as part of the Queen's Big Canopy.

Many of these are thriving, but unfortunately, the hot, dry summer of 2025 led to some conspicuous trees failing, notably the silver birches at St Patrick's Recreation Ground.

There have also been other suggestions for places that trees would be appreciated, one being screening near the new playpark, and near the play park at Vale View, because there is no shade there whatsoever.

Proposal

It has been recommended that a holm oak would be suitable as a screening option near the new play park.

There would need to be some liaison with WBC regarding any planting near Vale View, and advice sought as to the right type of mid-height tree for the area.

Advice should be sought as to what type of trees are more likely to survive at St Patrick's, but the preference would be for mid-height native trees such as field maples, wild cherries etc.

There are still some outstanding planting from last winter to be done, notably replacing the lime felled near the pavilion.

Decision

Do we want to progress this, who will lead on it, and can the clerk be authorised to source trees and seek any possible funding opportunities.

Tel: 0118 237 8086 / 07885 983400
Email: Erika.houghton@wokingham.gov.uk
Date: 2 July 2026
My ref: 13100002/349 EH
Your ref:

WOKINGHAM BOROUGH COUNCIL

Legal Services
Civic Offices, Shute End
Wokingham
Berkshire, RG40 1BN
Tel: (0118) 908 8177

Cllr Akhtar, Cllr Cook, Cllr Smith
Charvil Parish Council

By email only clerk@charvil.com

Dear Sirs

Re: VARIATION APPLICATION FOR GOODS VEHICLE OPERATORS LICENCE – OH2049234 R

I am writing to advise you of a new application for a GVOL published in the latest edition of 'Applications and Decisions' which may affect your locality. Details are as follows:-

OH2049234 R **BELLS & TWO TONES FIRE & RESCUE LIMITED**
Director(s): EWAN GEORGE WHYTE DUNSIRE, Paul Bunnett
MAIN ADMIN BUILDING, PINEWOOD STUDIOS, PINEWOOD ROAD, IVER, SL0 0NH
Increase at existing operating centre: UNIT 13, THE HOMESTEAD, PARK LANE, CHARVIL, READING, RG10 9TR
New authorisation at this operating centre will be: 11 vehicle(s)
Removed operating centre: TANK HOUSE 4, THE BOTTLE YARD STUDIOS, WHITCHURCH LANE, WHITCHURCH, BRISTOL, BS14 0BH

The applicant will have published a notice regarding this application in the local newspaper and people who live in the locality of the proposed centre, who feel that the use or enjoyment of their land would be adversely affected by it have a right to make their views known to the Traffic Commissioner. They can make representations on environmental grounds only (such as noise, fumes, pollution, vibration, and visual intrusion) within 21 days of the date of the notice. A note of the Traffic Commissioner's address is attached.

The Council has a statutory right to raise objections within 21 days from the date of the application. Officers from Highways, Planning and Environmental Health are notified of the application. Officers from Highways and Environmental Health will assess the application and consider whether an objection should be lodged or whether to request that conditions are attached to the licence.

If you have any queries or concerns that you wish to raise regarding the application, please get in touch with those officers directly. Their contact details are also attached.

Yours faithfully

Erika Houghton
Paralegal & Case Management Team Leader
Legal Services

Community Hub Working Group

Introduction

For several years a Parish Council ambition has been to develop a 'community hub' within the village. As well as providing a focal point for residents, it might also offer other facilities such as a café, council offices, or youth centre.

Recently this ambition has been supported by residents through responses to the pulse survey and youth engagement with Piggott students.

Purpose/Objectives

The purpose of a working group is not to undermine or circumvent council structures or procedures, but rather to aid council decision making by undertaking a 'rapid discovery' process that would enable council to reach an informed decision on the viability of specific projects i.e. rule projects 'in or out'.

This initial working group would investigate the feasibility of a 'community hub', considering the many challenges and potential solutions, culminating in a recommendation for presentation to the full Parish Council. In addition it would test the concept of using working groups to complement committees, and assist in the decision making of the Parish Council.

A target date for presenting a recommendation to the Parish Council should be set, so that the working group has a clear timeframe in which to conduct its' research.

Participation

A working group offers the opportunity to include non-councilors, including:

- Officers
- Local residents
- Youth representatives
- Other local group representation e.g. businesses, social groups
- Individuals with specialist skills and knowledge
- Wokingham Borough Council

Consultation

As research progresses there should be community consultation and regular updates to councilors. The feedback should be used to steer the working group and ensure that it remains on task and on time. Opportunities for feedback include:

- Parish magazine
- Pulse survey
- Council meetings
- Workshop – a community event for residents to hear an update on progress, meet with the working group and offer suggestions/feedback for consideration.

Working Group Considerations

The considerations below are not an exhaustive list, but areas for research and investigation that would enable an informed decision to be made by the council on whether this is a viable project to be actively pursued.

Facilities

- What facilities would be provided by the 'hub'.
- Would these facilities be provided over time through 'phased' development
- Should facilities be fixed, mobile or both

Location

- Are there viable locations for a community hub and what are the pros and cons for each.
- Are potential locations Parish, Wokingham or third-party owned assets and what are the implications of these

Resource Requirements

- Identification of potential costs
- Financial implications of different options:
    - Location
    - Facilities
- What are the potential funding sources
    - Parish Council funds
    - S106 and/or Community Infrastructure Levy (CIL)
    - Sponsorship
    - Other third party funding/donations
    - Crowd funding

Timescales

- Are there different timescales depending on facilities, location, resources
- Are there short, medium and long term options i.e. a phased approach

Delivery Options

Research would include the options for service provision including:

- Parish Council run
- Local business or third party provision
- Use of an existing franchise e.g. Dinton Pastures model
- Some or all of the above

Risks

A project of this nature inevitably has risks. What are these risks and how do they impact project viability.

Research Outcome

The outcome of the working group activity should be a report to the Parish Council, outlining its' findings, along with a clear set of recommendations, rationale and supporting evidence. The objective should be to provide sufficient information to enable councilors to make an informed decision on whether or not to actively pursue a 'community hub'.

Charvil Parish Council	**Report for Charvil Parish Council:**	20th July 2026
	Title:	CPC fete stall proposal
	From:	Jane Hartley
	Agenda item:	Paper TBC
	Purpose:	For agreement

Proposal:
This paper outlines propose purchases for the CPC fete stall and activities.

Background
For the last meeting there was a proposal to have some sort of inexpensive game that is entertaining – possibly some kind of competition with a leaderboard, that runs through the afternoon – the kind of thing people will come back to repeatedly to try to win.

Detail of proposal
The CPC stall will have:
1. New gazebo! – where is it?
2. Opportunity to talk to councillors – who is available to attend?
3. PULSE survey QR code - Lee
4. See the Speed watch equipment and to try to encourage more volunteers - Mark
5. Count the number of sweets – as free enticement to get completion of pulse survey – Jane
6. White board with questions and punters asked to agree/disagree – 5 options - Katrin
7. Purchase
    a. jenga - Jac & Mok Tumble Tower Game Wooden Blocks Stacking Timber Game Includes Carry Case (Classic, 56 Wooden Blocks) ¬£33
    b. Jaques of London Quoits Garden Game | Outdoor Games| 4 Rope Quoit Ring Toss Game ¬£22 Both from Amazon

Any other options?
Just decide!

Summary
CPC is asked to approve all or some of the above.

Defibrillators

Background

The Parish Council has installed three defibrillators in the village, but there are still areas that would benefit from better coverage, especially as heart attack victims have a better chance of survival the quicker they can be treated.

Councillor Sutlieff suggested that we wrote to the Wee Waif, the Heron on the Ford and the managers of the Accord building, and the people at the Heron and Accord replied to say they would be very happy to host a defibrillator, and to act has guardians.

There is also a lack of coverage north of the A4, but there are no suitable businesses we can work with in this location.

Proposal

Should the Parish purchase one or more defibrillators – cost for similar ones we already have is £1245 ex VAT?

Should the Parish consider a solar powered Cabinet for the north side of the A4 – the power is needed to heat the cabinet, and there are positive reviews – would need a sunny spot but a possible location would be next to our boards on Park View Drive North – much more expensive at £3,500?

Should we ty to work with the Heron and possibly Accord/my cancer, my choices to fundraise so that we could aim to provide machines in all three locations?

Agenda Item 12.5 Outstanding Items July 2026

Outstanding Actions

Action	When Decision was made	By Whom	By When	Reason for remaining outstanding
Investigating the cost of enabling hybrid meetings for the 2025-26 budget discussions	Minute 25/8623 June 2025		?	
Investigating possibilities for street art for the container	Minute 25/8640 July 2025	?	?	Clerk has been approached by someone on this
Creating a list of frequently asked questions for possible long-term users	Minute 25/8640 July 2025	Amenities Committee	April 2026	FAQs info for users complete. Still need FAQs for info we need from users
Deciding what to do with the pavilion in the daytime to boost usage	Minute 25/8640 July 2025	Amenities Committee	April 2026	Marketing strategy
To implement Start, Stop, Continue process	Minute 25/8575 April 2025	Council and Staff		Touched upon but no conclusion
To consider a food van in East Park Farm	Minute 26/8828 March 2026	Councillor Harding	?	No progress brought to the council since March

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Report for Charvil Parish Council:

Date:	13 July
Title:	People's Emergency Briefing
From:	Katrin Harding
Agenda item:	tbc
Purpose:	Decision

Proposal for hosting a screening of the People's Emergency Briefing at the Charvil Village Hall

Background
The People's Emergency Briefing is a 45 minute film developed from presentations given by leading academics on a range of matters relating to Climate to MPs in November 2025. It aims to raise public awareness of the facts of climate change alongside areas of opportunity and importance of Societal and Government action. Each screening is intended to be followed by a structured discussion to allow people to process what they have heard and find ways to engage positively around solutions in their local community.

Proposal
To support the screening of the People's Emergency Briefing in the Charvil Village Hall on an evening during the summer holidays by waiving the usual hire fee.

Budget /resources

The free hire of the Village Hall for a period of 2.5 hours (including set-up/take down). The exact date to be proposed to the Amenities Manager, but would take place during the summer holidays when many of our regular bookings do not take place. Most likely w/c 24th August.

Benefits
An open event for people from the village to gather, learn more about the challenges we face from the changing climate and to discuss what solutions we can work on in our local area.

Summary
CPC is asked to agree to waive the hire fee for the Village Hall for the purposes of screening the People's Emergency briefing. All councillors are invited but no input or staff time is requested beyond helping to open/close the hall and letting me know whatever is needed to move the projector to the main hall without causing issues.

Options:

- Could the Parish Council help advertise the screening on social media?
- Could be branded as a 'Parish Council event' if other councillors want to help with the organisation and facilitation.

References and further information
https://www.nebriefing.org/host-the-film