

For the attention of all members of Charvil Parish Council's Planning, Environment & Highways Committee

You are hereby summoned to attend a Meeting on
Monday 11th May 2026 at 8pm in Charvil Village Hall
for the purpose of transacting the following business.
Apologies for absence should be forwarded to the Clerk.

Miranda Parker, Parish Clerk

1. Apologies for absence

2. Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Clerk

3. Open Forum - A public session for residents to bring any issues to the Parish Council

4. To approve the minutes of the Committee meeting held on 30th March

5. Highways

5.1 To note the speed data *

5.2 To consider the recent hedge cutting in The Hawthorns, and to decide whether the Parish Council needs to contact the Borough formally to ensure proper communication happens before this type of work is carried out

5.3 To consider pursuing a date for the resurfacing of the Old Bath Road that was promised last year

5.4 To Note the two applications for a takeaway licence on Milestone Avenue and to decide whether the Parish would like to comment on these *

6. Environment

6.1 To note the clearing of the stream at East Park Farm

6.2 To note the recent clearing of the ground in preparation for community planting and to note this has now been postponed to September

7. Planning

7.1 Planning Applications approved

- 260358 APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO-0266-1984 T1, Beech Tree - in the back garden boundary neighbouring 2 Foxes Walk. The Crown is trespassing into 2 Foxes walk. To Reduce trespassing crown only, by approximately 15%, equivalent to removing from lower crown (previously reduced branches) approximately 1m from branch length, removing from upper crown approximately 2.5m branch length. Thin leafing volume area of remaining crown evenly by approximately 15%. Raise crown by removing secondary growth only. T2, multi stemmed Catalpa Indian Bean Tree – in the Front garden RH side of driveway. One Decay in unions at ground level. Reduce crown by approximately 20%, equivalent to removing approximately 2-2.5m from height and side growth. T3, Back Garden Purple Plumb Tree, with large dead stem. Fell leaving a low stump at 1, Foxes Walk

- 260645 APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO 122/1977, T17 and T19 T1, Maple (T19 on TPO) – Section fell to just above ground level. T2, Oak (T17 on TPO) – Crown lift to approx. 5.5m by removing 1 no. primary stem and secondary growth only; reduce 1 no. branch growing over the garden by 1.5-2m at 2, Gingells Farm Road
- 260466 Application for a certificate of lawfulness for the proposed erection of a single storey rear extension at 38, Charvil House Road

7.2 To note the result of the Referendum

8. Items for Full Council Meeting

The next meeting will be on Monday 1st June 2026

**Minutes of the Meeting of the Planning, Environment and Highways Committee
held on 30th March 2026 in Charvil Village Hall at 8pm**

Present Lee Cripps (Chair), Mark A'Bear, and Alan Simpson.

Apologies Pat Sutcliffe

Absent Narinder Ryatt, Stephen Lucas, and Katrin Harding

**26/355 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR
PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY
THE CLERK**

Councillor Cripps is a neighbour of the Land West of Park Lane site

26/356 OPEN FORUM

There were no residents

26/357 To Approve the Minutes of the Meeting held on 2nd March 2026

These were approved and signed

26/358 Highways

To note the Speed Indicator Device data

This was noted.

26/359 Environment

To review the litter pick

The clerk reported that thirteen attended, including four young children, who found the day a positive experience. Only seven bags of rubbish were collected this year, which could be down to the work of the Duke of Edinburgh volunteers, Charvil Matters, and the adopt-a-street volunteers, as well as the parish's own litter pickers, keeping the area clean on a regular basis. It was also noted that some of the well-known challenging areas were not tackled this time which may have contributed to less rubbish collected. The Parish Council would like to pass on its gratitude to all those who helped on the day, and to those that go out at other times as it all contributes to a cleaner environment.

26/360 Planning

a) The following Planning Application for consideration

260226 Reserved Matters pursuant to Outline Planning Consent 223455 (as approved under APP/X0360/W/24/3350170) for a residential development of up to 230 dwellings, open space, internal accesses and parking, drainage measures, landscaping, demolition of all existing structures, and all other associated works. Details of vehicular access for the development to the A4 on land to the north of A4, New Bath Road – no Parish Council comment

260645 APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO 122/1977, T17 and T19 T1, Maple (T19 on TPO) – Section fell to just above ground level. T2, Oak (T17 on TPO) – Crown lift to approx. 5.5m by removing 1 no. primary stem and secondary growth only; reduce 1 no. branch growing over the garden by 1.5-2m at 2, Gingells Farm Road – no Parish Council comment

260667 Householder application for the proposed development of single-storey front extension and garage conversion forming habitable room at 8 Farmer's End – no Parish Council comment

b) Planning Applications approved - the following approval was noted

252204 Application to modify planning obligation within the Section 106 Legal Agreement dated 05/05/2025 in relation to planning permission 232704. The proposed modifications concern clarifying each signatory's responsibility with respect to reptile

translocation as well as the provision of supplemental text with respect to affordable housing on land west of Park Lane

c) To note feedback from the meetings with Bellway homes

The meetings with the Council and residents and Bellway were noted.

d) To finalise the leaflet for the Neighbourhood Plan Referendum

It was agreed that the leaflet would be based on the one produced by Twyford for their referendum, and that Councillor Simpson will liaise with the Media Assistant to produce this, with council approval of the final version via email. Councillor Simpson would also liaise with the media assistant on the social media posts in the run up to the Referendum.

26/361 Items for the next Full Council Meeting – The Bellway application, the Neighbourhood Plan, the planning application that has been received, feedback from the parish magazine, and an update on Speed watch.

The meeting ended at 8.48pm



Chairman: Matthew Walker

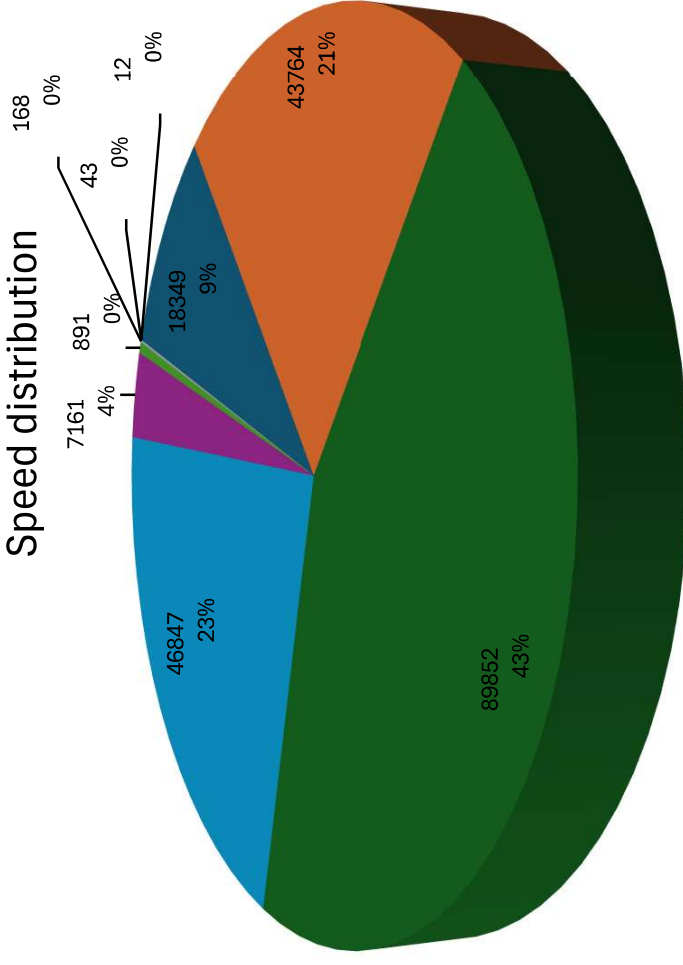
Clerk to the Council
Miranda Parker
Charvil Village Hall
The Hawthorns, Charvil
Reading Berks
RG10 9TT

www.charvilparishcouncil.gov.uk

Item 5.1

To Note the Speed Data

Speed distribution



- <= 15 mph
- 16-20 mph
- 21-25 mph
- 26-30 mph
- 31-35 mph
- 36-40 mph
- 41-45 mph
- 46-50 mph
- > 50 mph

Evaluation time	24 March 2026,23:00 - 30 April 2026,13:00				
Speed limit	30 mph	Values	Vehicles	Vd[mph]	Vmax[mph]
Speed violations	4.00 %	207087	31240	23	57
ADT	854				
AYT	311710				
Evaluation direction	Arriving				
Author:					
Comment:					
Location:	Park Lane opp School				
Arriving vehicles from:	Railway Bridge				
Departing vehicles to:					

Agenda Item 5.3 Old Bath Road Resurfacing

Old Bath Road Resurfacing Topic

1. Do we want to pick up the ongoing debacle from sept last year with the “re” re-surfacing of the Old Bath Road which WBC agreed with both Katrin and I ? – the issue being that no firm date is being committed and I suspect it will be ignored. This is on the back of a number of residents’ complaints . My summary from sept FB is

A productive morning on the Old Bath Rd surface dressing issue - **F**ollowing up on my complaint to WBC, Katrin Harding and myself met with the WBC Highways team today to walk the full length of the surface-dressed section of Old Bath Road. It was a productive visit where we agreed a number of varied defects and were advised on clear next steps:

Potholes – These will be filled as part of the resurfacing works already scheduled for **6–8th November**, taking advantage of the planned partial closure.

Surface Dressing – The entire stretch will be **dressed again in next year’s maintenance plan (April to August)**.

A big thank you to the Highways team for their constructive approach and commitment to getting this right for residents!

APPLICATION FOR STREET TRADING CONSENT



WOKINGHAM
BOROUGH COUNCIL

This is an application under the Local Government
(Miscellaneous Provisions) Act 1982

Full Name of Applicant	Hasan ozen
Company Name & Full Address	13 milestone way precinct Rg48xw
Date of Birth (Applicants must be over 18 years of age)	05-02-1979
Daytime telephone number (inc. mobile number where applicable)	07810350160
Nature of Business (Description of ALL articles to be sold/activities to be carried out)	Food Offering Summary – Kebab Van I will be operating a mobile kebab van providing freshly prepared takeaway food. The menu will consist of: • Doner kebabs: Chicken, lamb, and mixed doner served in pitta bread or boxes with salad and sauces • Shish and kofta kebabs: Served in wraps or pitta with salad and sauces • Burgers: Beef, chicken, and vegetarian options • Wraps: Doner, chicken, falafel, and halloumi wraps • Combination meals: Mixed meats served with chips or salad • Side orders: Chips, cheese chips, onion rings, nuggets, mozzarella sticks, garlic mushrooms, rice, salad, pitta bread, and sauces • Vegetarian options: Falafel, vegetable burgers, halloumi, hummus, and salad items • Kids meals: Nuggets or sausage meals with chips and drinks • Drinks: Soft drinks and bottled water Preparation: All food will be freshly prepared and cooked to order within the van using appropriate catering equipment, and served hot for takeaway.
Proposed location of Trading Pitch (May be description, ordnance survey grid reference, map with location indicated)	Milestone avenue charvil
Are you currently trading at this location?	No
Has owner's permission been given?	N/A

Agenda Item 5.4 Milestone Avenue Licensing Application Hasan Ozen

Name & Address of owner of site if applicable	N/A
Description & size of stall/vehicle to be used for trading, including registration number (where applicable)	I am planning to purchase a fully equipped kebab van once the required licence has been approved and granted. The van will be professionally fitted with all necessary cooking and food preparation equipment and will comply with all food hygiene, safety, and local authority regulations. The business will operate as a mobile food unit serving freshly prepared hot food to the public.
Address of premises where vehicle/stall normally kept when not trading	Van will be kept at my address where I have a garage I can park the van on private property
Proposed days and times of trading	The proposed operating hours are expected to be from Monday to Sunday 5:00 PM until 2:00AM. These times may vary depending on customer demand, location requirements, and any conditions set by the local authority. Final operating hours will be confirmed in accordance with the licence approval.
Will you be manning the pitch yourself?	Yes
Assistants: please provide names, addresses & telephone numbers	N/A at the moment

street-trading-application-form (2)

Application for Street Trading Consent

Page 1 of 2 Private:

Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

Give details of previous street trading experience (including dates and locations)	I bring over 15 years of hands-on experience in the kebab and takeaway food industry, having successfully owned and operated multiple establishments across Wokingham, Reading, and Bracknell. Among these, I managed three busy takeaway shops, including the well-known Caversham Turkish Grill, building a strong reputation for quality food and reliable service within the local community. Throughout my career, I have developed a comprehensive skill set covering all aspects of takeaway operations. This includes expert-level food preparation, maintaining consistently high standards in taste, presentation, and efficiency, particularly in high-pressure environments. I am highly experienced in customer service, ensuring every customer receives a friendly, professional, and efficient experience, which has been key to maintaining repeat business and strong local support.
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	A major strength of mine is my thorough understanding of food hygiene and safety regulations. I am fully confident in managing and maintaining strict hygiene standards, including safe food handling, storage procedures, temperature control, cleaning schedules, and compliance with environmental health requirements. I understand the importance of keeping a clean, well-organised workspace and ensuring all equipment is properly maintained and sanitised at all times. In addition, I have extensive experience in the day-to-day running of takeaway businesses, including stock management, supplier coordination, staff supervision, and handling busy service periods efficiently. This operational knowledge means I am well-prepared to independently manage a kebab van, ensuring smooth service, strong hygiene standards, and high-quality food output even during peak hours. Overall, my background combines practical experience, strong work ethic, and a deep understanding of the industry, making me highly capable of successfully managing and operating a kebab van to a high professional standard.
Have you ever been refused a licence or consent in any other area? If yes, give details	No
Do you have any previous convictions? If yes, list on separate sheet	No
Trading name (if any)	Turkish Grill Van
Period of licence required (Max 1 year)	1 year
Do you hold Level 1 Food Hygiene? (Essential for food handlers) - attach copy	Yes
Which local authority are you registered with (as required by the Food Hygiene Regulations)?	Yes

Declaration

The information given on this application is true and correct. I have included all necessary enclosures with this application. I agree to be bound by Wokingham Borough Council's street trading conditions and confirm I have received and read these conditions. I also authorise Wokingham Borough Council to make enquiries to the police or any other appropriate persons about this application subject to the Provisions of the Rehabilitation of Offenders Act 1974 as amended. I understand it is an offence to carry on the business of street trading without being granted a consent.

Hasan

Signed

Date

19/04/26

Agenda Item 5.4 Milestone Avenue Licensing Application Hasan Ozen

Name	Hasan ozen	Position in	Director
(Block Caps)		Company	

Completed form to be returned to:

Email: licensing@wokingham.gov.uk

Licensing, Wokingham Borough Council, Civic Offices, Shute End, Wokingham RG40 1BN Phone
0118 974 6000

Fees

For fees and payment methods please see the licensing page on the council's website www.wokingham.gov.uk

Enclosures Required to Accompany Your Application

Location Plan

Copy of Food Hygiene Certificate

2 colour passport sized photographs of yourself & any assistants

Copy of planning permission (land other than highway)

Copy of permission of landowner (land other than highway)

Copy of Certificate of Insurance for public liability

Gas Safety Certificate

Fire Extinguisher Certificate

street-trading-application-form (2)

Application for Street Trading Consent

Page 2 of 2 Private:

Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

APPLICATION FOR STREET TRADING CONSENT



WOKINGHAM
BOROUGH COUNCIL

This is an application under the Local Government
(Miscellaneous Provisions) Act 1982

Full Name of Applicant	YULIA BIYSEMBAEVA
Company Name & Full Address	8 Carlton Close Woodley RG5 4JS
Date of Birth (Applicants must be over 18 years of age)	16/03/1983
Daytime telephone number (inc. mobile number where applicable)	04581809898
Nature of Business (Description of ALL articles to be sold/activities to be carried out)	KEBABS, CHICKEN, CHIPS, BURGERS, SALAD, SOFT DRINKS
Proposed location of Trading Pitch (May be description, ordnance survey grid reference, map with location indicated)	MILESTONE AVENUE CHARVIL
Are you currently trading at this location?	NO
Has owner's permission been given?	N/A
Name & Address of owner of site if applicable	N/A
Description & size of stall/vehicle to be used for trading, including registration number (where applicable)	RENAULT MASTER REG. AY15TXR 3500 KG
Address of premises where vehicle/stall normally kept when not trading	228 NORTHUMBERLAND AVENUE READING RG2 4QA
Proposed days and times of trading	SUNDAY - THURSDAY: 16:00 - 00:30 FRIDAY - SATURDAY: 16:00 - 02:00
Will you be manning the pitch yourself?	YES
Assistants: please provide names, addresses & telephone numbers	AYDAN ALI YUSUF. 228, A NORTHUMBERLAND AVE 04465411611 DAVUT ALTINOK. 24 PROSPECT STREET. 04412249963 MEHMET UNLUOMERT. 54 AVON PLACE. 0444447373 ADNAN TASIM. 228, A NORTHUMBERLAND AVE. 07868213365

Give details of previous street trading experience (including dates and locations)	KNOWL HILL LAYBY. RG10 9YD 12 YEARS
Have you ever been refused a licence or consent in any other area? If yes, give details	NO
Do you have any previous convictions? If yes, list on separate sheet	NO
Trading name (if any)	"ALPAR KEBABS"
Period of licence required (Max 1 year)	ONE YEAR
Do you hold Level 1 Food Hygiene? (Essential for food handlers) - attach copy	YES
Which local authority are you registered with (as required by the Food Hygiene Regulations)?	READING BOROUGH COUNCIL

Declaration

The information given on this application is true and correct. I have included all necessary enclosures with this application. I agree to be bound by Wokingham Borough Council's street trading conditions and confirm I have received and read these conditions. I also authorise Wokingham Borough Council to make enquiries to the police or any other appropriate persons about this application subject to the Provisions of the Rehabilitation of Offenders Act 1974 as amended. I understand it is an offence to carry on the business of street trading without being granted a consent.

Signed B. Yulia Date 20/04/2020
 Name (Block Caps) YULIA BIYSEMBAEVA Position in Company OWNER

Completed form to be returned to:

Email: licensing@wokingham.gov.uk
 Licensing, Wokingham Borough Council, Civic Offices, Shute End, Wokingham RG40 1BN
 Phone 0118 974 6000

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Enclosures Required to Accompany Your Application

Location Plan

Copy of Food Hygiene Certificate

2 colour passport sized photographs of yourself & any assistants

Copy of planning permission (land other than highway)

Copy of permission of landowner (land other than highway)

Copy of Certificate of Insurance for public liability

Gas Safety Certificate

Fire Extinguisher Certificate

STREET TRADING ASSISTANT NOMINATION FORM

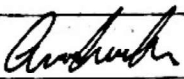
Local Government (Miscellaneous Provisions) Act 1982

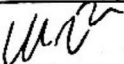


**WOKINGHAM
BOROUGH COUNCIL**

Consent Holder Name	YULIA BIYSEMBAEVA
Consent Holder Address	8 Carlton Close Woodley RG5 4JS
Consent Holder Date of Birth (Applicants must be over 18 years of age)	16/03/1983
Consent Holder contact telephone number (inc. mobile number where applicable)	04581809898
Consent Holder Basic Food Hygiene Certificate	✓
Consent Holder two passport photos	✓
Consent Holder Signature	B. Yulia
Date	20/04/2026

Assistant Name	ADNAN TASIM
Assistant Address	228, A" NORTHUMBERLAND AVENUE READING RG2 4QA
Assistant Date of Birth (Applicants must be over 18 years of age)	23/11/1981
Assistant contact telephone number (inc. mobile number where applicable)	04868213365
Assistant Basic Food Hygiene Certificate	✓
Assistant two passport photos	✓
Assistant's Signature	
Date	20/04/2026

Assistant 2 Name	DAVUT ALTINDK
Assistant 2 Address	27 Prospect Street Reading RG4 8JB
Assistant 2 Date of Birth (Applicants must be over 18 years of age)	02/01/1991
Assistant 2 contact telephone number (inc. mobile number where applicable)	07412249963
Assistant 2 Basic Food Hygiene Certificate	✓
Assistant 2 two passport photos	✓
Assistant 2 Signature	
Date	20/04/2026

Assistant 3 Name	MEHMET UNLUOMERT
Assistant 3 Address	54 AVON PLACE READING RG1 3LA
Assistant 3 Date of Birth (Applicants must be over 18 years of age)	03/12/1975
Assistant 3 contact telephone number (inc. mobile number where applicable)	07474743737
Assistant 3 Basic Food Hygiene Certificate	✓
Assistant 3 two passport photos	✓
Assistant 3 Signature	
Date	20/04/2026

Declaration

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Licensing, Wokingham Borough Council, Civic Offices, Shute End, Wokingham RG40 1BN

Phone 0118 974 6000

Fees

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STREET TRADING ASSISTANT NOMINATION FORM

Local Government (Miscellaneous Provisions) Act 1982



**WOKINGHAM
BOROUGH COUNCIL**

Consent Holder Name	YULI A BIYSEMBAEVA
Consent Holder Address	8 Carlton Close Woodley RG54JS
Consent Holder Date of Birth (Applicants must be over 18 years of age)	16/03/1983
Consent Holder contact telephone number (inc. mobile number where applicable)	07581809898
Consent Holder Basic Food Hygiene Certificate	✓
Consent Holder two passport photos	✓
Consent Holder Signature	B. Julia
Date	20/04/2026

Assistant Name	AYDAN ALI YUSUF
Assistant Address	228th A NORTHUMBERLAND AVE READING. RG2 7QA
Assistant Date of Birth (Applicants must be over 18 years of age)	12/04/1995
Assistant contact telephone number (inc mobile number where applicable)	07466411611
Assistant Basic Food Hygiene Certificate	✓
Assistant two passport photos	✓
Assistant's Signature	
Date	20/04/2026

Notes on Community Garden Project

Introduction

Last year, the council agreed to try to start a community garden project. One person from the Twyford and Ruscombe Horticultural Association came forward, and I have been working with her to get an area by the entrance to the East Park Car Park to a state where we can push for volunteers to plant up and nurture the area, as it was previously full of bits of rubble, compacted etc.

Progress

This has been slow due to inclement weather conditions meaning that the area could not be dug over until March, and since then invasive perennial weeds have emerged, which will need a summer of weedkilling to get on top of them.

Meanwhile, we have been talking to the proprietor of Wargrave Nursery, who is willing to offer advice – he thinks we will need around 40 plants.

Our grounds maintenance team have also removed the roses as they are in poor condition and weed ridden – his thoughts were they would be incongruous with the planting of young healthy plants.

Next Steps

I am hoping to get a price for the plants for approval, and then push for volunteers to come to help plant – maybe we can set up a planting day, and promote on all our channels – once planted, bulbs can be planted alongside them etc, and hopefully we can get something going.