



Chairman: Matt Walker

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Clerk to the Council
Miranda Parker
Charvil Village Hall
The Hawthorns
Charvil, Reading
Berks RG10 9TT

Annual Meeting held on Monday 18th May 2026 in Charvil Village Hall at 8pm

Present

Jane Hartley, Matt Walker, Lee Cripps, Alan Simpson, Mark A'Bear, and Katrin Harding.

Apologies for absence

Absent Pat Sutlieff

26/8848 Election of the Chairman of Council:

Councillor Hartley proposed Councillor Walker and was seconded by Councillor A'Bear.
Councillor Walker was elected as Chair of Council unopposed.

Election of Vice-Chairman of Council:

Councillor Cripps was proposed by Councillor Harding and seconded by Councillor Hartley
Councillor Cripps was elected as Vice Chairman of Council unopposed.

The clerk asked the new Chair and Vice Chair to sign the acceptance of office

26/8849 To decide whether to adopt the new Committee structure, or to defer

It was agreed that planning, environment and highways would return to Full Council, Amenities would go to every other month, and working groups would be set up for specific projects.

The following were unanimously elected unopposed

Committee Chairmen

Amenities - Councillor Hartley was proposed by Councillor Cripps and seconded by Councillor Simpson. **Councillor Hartley was elected as Chairman of Amenities**

Staffing Committee- Councillor A'Bear was proposed by Councillor Walker and seconded by Councillor Hartley. **Councillor A'Bear was elected as Chairman of Staffing**

Finance - Councillor Walker proposed Councillor Harding and Councillor Hartley seconded her. **Councillor Harding was elected as Chairman of Finance**

Complaints – Councillor Simpson was proposed by Councillor Harding and seconded by Councillor Cripps. **Councillor Simpson was elected as Chairman of Complaints**

Emergency – Councillor Walker is automatically Chairman of this committee as Chair of Council

Council Vice Chair Positions - all the following were elected unanimously

Amenities - Councillor A'Bear was proposed by Councillor Walker and seconded by Councillor Harding. **Councillor A'Bear was elected as vice chair of Amenities**

Staffing - Councillor Hartley was proposed by Councillor Simpson and seconded by Councillor Cripps. **Councillor Hartley was elected as vice chair of staffing**

Finance - Councillor Simpson was proposed by Councillor Hartley and seconded by Councillor Cripps. **Councillor Simpson was elected as vice chair of Finance**

Complaints – no vice chair

Emergency – no vice chair

Election of Members of Committees

ELECTION OF COUNCILLOR MEMBERS TO THE AMENITIES COMMITTEE

All councillors to be part of this committee

ELECTION OF COUNCIL MEMBERS TO THE STAFFING COMMITTEE

All Councillors to be part of this Committee

ELECTION OF COUNCIL MEMBERS TO THE FINANCE COMMITTEE the Chairman, Councillors Harding, Simpson, A'Bear, and Cripps were duly elected

ELECTION OF COUNCILLOR MEMBERS TO THE COMPLAINTS COMMITTEE – All Councillors are part of this

ELECTION OF COUNCILLOR MEMBERS TO THE EMERGENCY COMMITTEE – All Councillors are part of this

ELECTION OF LEAD MEMBERS BY TOPIC

Planning – Councillor Cripps

Environment – Councillor Harding

Highways – Councillor A'Bear

Village Hall – Councillor Hartley

East Park Farm – Councillor Sutcliffe

St Patrick's Recreation Ground – Councillor Hartley

Website/Social Media – Councillor Simpson

APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATIONS

Wokingham Borough Liaison/ Parish Conference – Councillor Simpson, Deputy – Councillor Hartley

Northern Parishes Communication Group – Councillor Walker

WDALC/BALC – Councillor Hartley, deputy Councillor Simpson

Almshouse Trustee – Brian David

Sonning Education and Welfare Trust- Mrs Hilary Jones

Poor's Land Charity Trustee – Mrs Lauren McCann

Website Administrator – Clerk

Data Protection Officer – Andrew Moulton at WBC

26/8850 Review of Standing Orders, Risk Management, Financial Regulations, policies and Terms of Reference

It was resolved to amend the Standing Orders and Terms of Reference to reflect committee changes which was passed unanimously.

The Finance Committee has reviewed the Risk Management Policy and Financial Regulations, and their recommendations were accepted

No immediate issues were raised about other policies, but it was agreed that these should be reviewed several at a time, by either Full Council or Amenities as appropriate. It was also resolved to adopt the Charvil Publication Scheme based on the Information Commissioners' Office's Scheme which was passed unanimously.

It was also resolved to adopt the draft social media protocol, which was passed unanimously.

26/8851 To decide whether the Council qualifies for the adoption of the general Power of Competence, and if it does, to decide whether to adopt it

It was resolved that the Council does qualify, and that it does wish to adopt it.

To note that all Councillors qualify for the Councillor Allowance, and that if they wish to take this up, they need to notify the clerk with relevant details as soon as possible.

This was noted.

The Annual Meeting closed at 8-35pm.

.....Signature
Signed on 15 June 2026 Chairman of the Council