

Minutes of the Meeting of the Amenities Committee held on 10th November 2025

Present Matt Walker (acting as Chair of Amenities), Pat Sutlieff, Mark A'Bear and Katrin Harding (Chair of Finance)

Apologies

Absent Jane Hartley

25/924 OPEN FORUM – None present.

25/925 To approve the Minutes of Amenities Meeting held on Monday 13th October 2025 at the Charvil Village Hall –The minutes were approved by the committee and signed by Councillor Walker as acting Chair of Amenities.

25/926 To note the Assistant Clerk's Report – report was noted.

25/927 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE ASSISTANT CLERK – None.

25/928 Review the Usage Reports for the Facilities.
The report was noted.

25/929 Consider Park Inspection Weekly Reports
These have been received, the stile type gate at the start of the footpath alongside the service road at East Park Farm is rotten in parts.

Other items for consideration

25/930 To consider a request from one of the regular cricket clubs who use the facilities at East Park Farm at weekends over the cricket season whether some form of netting can be erected during the matches to prevent balls from rolling into the stream.

The committee requested that contact is made with Simon Bartlam from Wokingham BC to follow up and agree a date when the stream can be dredged. It is hoped that after this has been done the debris when left on the edge will form a natural barrier as the bank will be higher than it is currently and therefore the possibility of the balls being lost will be less. The committee also agreed that the cricket club could erect a form of netting during matches but would like to see what the team propose before they go ahead.

25/931 To consider the provision of new chairs in the pavilion and the possibility of replacing the old heavy tables and potential trolleys to transport tables in the pavilion and village hall.

The committee agreed to add the estimated figures to the budget for possible purchase in the next financial year. The chairs being a definite purchase in April 2026 before the cricket season starts and the tables depending on usage of the pavilion building, instead of a bulk purchase to replace as and when a table breaks.

25/932 To agree on and finalise the Amenities budget for 2026/27 ready for submission to Finance at the end of the month.

The committee reviewed the draft budget supplied by the Clerk to the Council and would like to make the following changes. Pavilion – remove the rates and insurance from the budget and to add between £1000-£1500 for chairs and tables and £500-£1000 as a Marketing line to advertise the facilities. Village hall – remove the rates. Removal of the rates (on both buildings) and insurance (at the pavilion) was at the suggestion of the Chair of Finance and the committee were in agreement on the proviso there is a contingency line/amount should a request ever come through for the payments.

25/933 To consider the hiring rates for the facilities in 2026/27 and have a recommendation ready for the Finance meeting for consideration before submitting to the full council meeting for approval.

The committee considered both buildings and resolved to increase the rates at the village hall by 4%, to increase cricket and tennis by 5% but to leave the pavilion charges (including football pitches) as they are. The coaching provision supplied by AD Tennis is to be considered further and discussed at the next Amenities meeting.

25/934 To hear the gas at the pavilion has increased and to consider whether to re-instate the boilers on a timer.

The committee decided the boilers should go back on a timer – being turned on Friday afternoon and off Sunday afternoon each week. Monitor and see if this makes a difference.

25/935 To note any agenda items for the next meeting.

Tennis costs for coaching provision at East Park Farm.

Stile & posts removal at East Park Farm.

Marketing – areas to advertise.

Improvements to the facilities as per details in Strategic Plan

The meeting closed at 8:55pm