
Minutes of the Meeting of the Amenities Committee held on 13th July 2020 via Zoom

Present: Adrian Keward, Jim Gillett, Pat Sutlieff and Neil Jackson

Apologies:

Absent: Paul Mundy

469/20 Open Forum: No residents were present.

470/20 The Minutes of the Amenities Committee Meeting held on Monday 8th June 2020 were approved by the committee and signed by Adrian Keward (Chair). Signed copy currently with the Chair and will be passed to the Assistant Clerk as soon as is reasonably practicable.

471/20 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

472/20 Consider Park Inspection Weekly Reports:

These have been received and nothing new to report. The Committee heard that prior to re-opening the parks on Monday 6th July all necessary checks had taken place and signage put up advising of the COVID-19 risks and reminders.

473/20 To note the latest correspondence from CCTC regarding the dissolution of the club and to consider the future of the courts:

It was pointed out that following the correspondence from CCTC, that the club's website had been closed down and the keys to the Pavilion returned to Pat Sutlieff. The Committee decided to respond to the email confirming receipt of the correspondence and the return of the keys, Jim Gillett to draft a response and circulate to the Committee prior to sending. For now the use of the courts will continue with the hiring of them via Annual Family Pass whilst the COVID-19 restrictions are in place. Should another club be interested in using the facilities, the Committee would welcome a discussion.

474/20 To consider increasing the number of Family Annual Tennis Passes available:

The Assistant Clerk advised that the current maximum number of 30 had been reached and that there was a wait list of 4 families. The Committee decided that as the tennis club is no longer functioning that there would be capacity to increase the number of passes, the maximum number is to be increased to 50 – this is for an additional 20 passes and within this number a maximum of 10 passes available for non Charvil residents.

475/20 To review and decide if both the tennis courts can be put back into use:

It was agreed that given there has been some relaxing of restrictions that the second court be put back into use provided that hirers still adhere to the current social distancing guidance and hygiene precautions. Casual bookings remain temporarily suspended and the only hiring of the courts is for holders of a Family Annual Pass.

476/20 To formally sign off the risk assessment for the re-opening of the parks which were already approved verbally:

Subject to slight wording changes, the assessment is to be signed by Adrian Keward, the signed copy will stay with the Chair and will be passed to the Assistant Clerk as soon as is reasonably practicable.

477/20 To review and approve the COVID-19 Special Conditions of Hire for the Facilities:

The Committee reviewed the Conditions, several amendments were suggested and the document approved. *Assistant Clerk's note: amendments made and the revised document forwarded to the Clerk for uploading to the website.*

478/20 To consider the risk assessments provided by the regular clubs in order to ascertain whether it would be viable to reopen the facilities and if so under what conditions:

After reviewing the information received from the clubs, the Committee decided to open up to what they agreed to be 'low risk activities'. The Committee Room has been allocated as an Isolation Room so bookings that would have usually taken place in that area will be moved to the main hall but no change in the hiring charge for as long as there are restrictions in place for social distancing. In order for it to be financially viable to open, it was suggested that the number of days the hall is opened be restricted. The Assistant Clerk is to draw up a draft schedule of which groups could return and on what days.

479/20 To consider quotations for the solution to closing/locking the car park at East Park Farm:

The Committee heard that the quotations received from three separate companies had come in between £2500 and £4000. The lead time was from 3-4 weeks to 4-5 weeks. The Committee would like examples of previous work along with details of the proposed solution to present to full Council at the next meeting as it was felt that the current temporary barrier solution had solved the problem of the anti-social behaviour in the area, and the solution was well received by the residents, so investment into a permanent structure is necessary. Assistant Clerk was asked to speak to the representatives of the companies and request the appropriate information and forward to the Clerk for inclusion at the full council meeting.

480/20 To consider the initial findings for potential estimated CIL project costs:

In the absence of Paul Mundy, the subject was deferred to the full Council Meeting.

The Meeting closed at 9:05pm

Signed:

Date:

The next meeting is Monday 14th September 2020